

The County of Santa Cruz

Integrated Community Health Center Commission

MEETING AGENDA

December 6, 2022 @ 3:00 pm

MEETING LOCATION: Microsoft Teams Meeting or call in (audio only) [+1 916-318-9542](tel:+19163189542), [500021499#](tel:+19163189542) United States, Sacramento Phone Conference ID: **500 021 499#** / 1080 Emeline Ave., Bldg. D, Santa Cruz, CA 95060

ORAL COMMUNICATIONS - Any person may address the Commission during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Agenda and must be within the jurisdiction of the Commission. Commission members will not take actions or respond immediately to any Oral Communications presented but may choose to follow up at a later time, either individually, or on a subsequent Commission Agenda.

1. Welcome/Introductions
2. Oral Communications
3. The County of Santa Cruz Integrated Health Center Commission will meet via teleconference as authorized under Government Code section 54953(e)(3). The Commission makes the following findings in support of this authorization:
 - (A) The Commission has reconsidered the circumstances of the state of emergency; and
 - (B) The following circumstances exist:
 - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - (ii) State or local officials continue to impose or recommend measures to promote social distancing.
4. November 1, 2022, Meeting Minutes – Action Required
5. Nomination of Officers - Action Required
6. Bylaws Update – Action Required
7. January 3, 2023 Meeting
8. Board Recruitment
9. Quality Management Update
10. Social Justice
11. Financial Update
12. CEO/COVID-19 Update

Action Items from Previous Meetings:

Action Item	Person(s) Responsible	Date Completed	Comments

Next meeting: January 3, 2023, 3:00pm - 5:00pm

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500021499# United States, Sacramento Phone Conference ID: **500 021 499# / 1080** Emeline
Ave., Bldg. D, Santa Cruz, CA 95060

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held December 6, 2022.

TELECOMMUNICATION MEETING: Microsoft Teams Meeting - or call-in number +1 916-318-9542 – PIN# 500021499#

Attendance	
Len Finocchio	Vice Chair
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Caitlin Brune	Officer
Kim "Coach" Campbell	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramirez Ruiz	County of Santa Cruz, Sr. Health Services Mgr.
Julian Wren	County of Santa Cruz, Admin Services Officer
Mary Olivares	County of Santa Cruz, Admin Aide
Meeting Commenced at 3:06 pm and concluded at 4:10 pm	
Excused/Absent:	
Excused: Christina Berberich Absent: Ardella Davies Absent: Michelle Morton Excused: Tammi Rose Excused: Gidget Martinez	
1. Welcome/Introductions	
2. Oral Communications:	
One of the commissioners stated they will be having conflict with upcoming meetings due to date and time of meetings. Commission members had a discussion and tentatively settled on a new meeting date beginning in February on the first Wednesday of the month, from 4:00pm-5:00pm. Amy will check with members not in attendance at today's meeting to see if this will work for them. This item will be placed on the agenda next month to finalize date and time.	
3. County of Santa Cruz Integrated Health Center Commission will meet via teleconference as authorized under AB 361 and Government Code section 54953(e)(3).	
The County of Santa Cruz Integrated Health Center Commission will meet via teleconference as authorized under Government Code section 54953(e)(3). The Commission makes the following findings in support of this authorization: (A) The Commission has reconsidered the circumstances of the state of emergency; and (B) The following circumstances exist:	
(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.	
(ii) State or local officials continue to impose or recommend measures to promote social distancing.	
Rahn made a motion that these findings be adopted, Dinah second and the rest of members present all in favor.	
4. November 1, 2022, Meeting Minutes – Action Required	
Review of November 1, 2022, Meeting Minutes – Recommended for Approval. Caitlin moved to accept minutes as presented. Marco second, and the rest of the members present were all in favor.	
5. Nomination of Officers - Action Required	
Item tabled for next month's meeting.	
6. Bylaws Review – Action Required	
Amy stated there were two changes made and reviewed those changes with commission members. Rahn made motion to accept changes. Coach second and the rest of the members present all in favor.	
7. January 3, 2023 Meeting	
No conflict with commission members, January's meeting will continue as scheduled.	
8. Board Recruitment	
Amy stated Ardella is no longer on our commission and we are in need of one board member. Amy asked commissioners if they know anyone to please have them contact her.	

9. Quality Management Committee Update

Raquel stated that they have HRSA funds to purchase tablets in case any commission member does not have access to a computer to attend meetings virtually. At the Quality Management meeting they discussed bulk ordering of mammograms without an office visit. She stated they are moving this workflow forward to send out messages through MyChart our electronic portal. Raquel stated they are also working on the operational plan and setting goals that are tied with the budget. Raquel also reported on the following QI projects: they are working on getting patients in for immunizations as well as well child visits. Raquel also reported that the Ryan White Committee worked on their Quality Management plan and set up goals for next year. Lastly Raquel reported that the Peer Review Committee met and reported on six mortalities, and they received appropriate care. She stated they are requesting a training from the coroner to review how to complete death certificates.

10. Social Justice

Caitlin shared an article that ran in the New Your Times. It featured the state of California implemented a reparations task force to determine how to address the systemic disenfranchisement of Black people in the state, this panel identified five areas for reparative payments. She asked the commission how they can proactively address the specific inequities in health care access, there was much discussion on this topic. The commission thanked Caitlin for bringing this topic forward.

11. Financial Update

Julian stated this year all timelines for the budget have moved up and the budget hearings will be in May. Julian stated he will bring the budget to the commission to review and approve in March or April. Julian also went over guidelines and oversight from the CAO office. Julian presented on actual data, he stated there is \$11.6 million in revenue and last year at this same time there was \$9 million, Julian stated this is an increase of \$2.6 million. Rahn made a motion to extend the meeting time from 4:00pm to 4:15pm to complete the remainder of the agenda. Dinah second, and the rest of the commission members present were all in favor. Julian also presented a list of revenue and grants that clinics receives. Julian reported overall, our revenues have increased the last 1-2 years.

12. CEO/COVID 19 update

Amy reported a rheumatologist was hired to come in one to two times a month, prior to that patients were referred out. Amy also reported a small committee of clinicians formed a committee to work on Gender Affirming Care. They are looking at ways to make changes in our exam rooms, reception area to make people feel welcome. Amy also reported they will be working on a new grant through DHCS specifically for the syringe service program. She stated although we do not run the syringe service program, we will be partnering closely with the syringe program to find ways in expanding and doing things better. Lastly, one of the commissioners ask if at a future meeting if Amy could provide information on CalAim and how the county is participating in CalAim initiatives that are coming out through the Alliance.

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Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)

Fiscal Report

BY DR. JULIAN N WREN, MSW, ED.D.

12/6/22 INTEGRATED COMMUNITY HEALTH CLINIC COMMISSION
MEETING



BUDGET FORECAST

Row Labels	Forecasted as of 10-31-22	Actual	Difference	% of Forecasted
REVENUE	(18,370,818.00)	(11,871,552.00)	(6,499,266.00)	65%
15-INTERGOVERNMENTAL REVENUES	(2,652,159.33)	(2,649,714.00)	(2,445.33)	100%
19-CHARGES FOR SERVICES	(15,506,558.67)	(9,218,504.00)	(6,288,054.67)	59%
23-MISC. REVENUES	(212,100.00)	(3,334.00)	(208,766.00)	2%
EXPENDITURE	18,311,874.67	12,948,087.00	5,363,787.67	71%
50-SALARIES AND EMPLOYEE BENEF	11,041,776.67	9,540,038.00	1,501,738.67	86%
60-SERVICES AND SUPPLIES	2,422,434.67	1,722,556.00	699,878.67	71%
70-OTHER CHARGES	1,448,433.00	-	1,448,433.00	0%
80-FIXED ASSETS	314,514.67	10,156.00	304,358.67	3%
90-OTHER FINANCING USES	39,538.33	-	39,538.33	0%
95-INTRAFUND TRANSFERS	3,045,177.33	1,675,337.00	1,369,840.33	55%
Grand Total	(58,943.33)	1,076,535.00	(1,135,478.33)	-1826%

Revenue or Grant	Scope and Description	Budget	YTD Expenses	Remaining Budget	Revenue Received	Ends
HRSA-Capital Improvements	Federal Funding for HVAC replacement at HPHP	672,865.00	23,670.24	649,194.76	19,129.00	9/14/2024
HRSA-H8E	American Rescue Plan Act Funding for COVID Response	3,478,875.00	2,324,229.99	1,154,645.01	2,324,229.99	3/31/2023
HRSA-Ryan White	Federal Funding for HIV/AIDS medical costs for primary, specialty care, and prescriptions	409,150.00	324,410.21	84,739.79	231,444.60	12/31/2022
HUD-Match	Federal Funding for Housing Activities benefiting people who experience homelessness	1,028,918.00	430,725.94	598,192.06	430,725.94	2/28/2022
HUD-Housing Authority	The Housing Authority of Santa Cruz County contracts with us to provide supportive services to individuals/families experiencing homelessness with the goal of obtaining permanent housing.	22,708.00	2,840.86	19,867.14	-	6/30/2022
State Opioid Response 2	Federal funding that supports Clinic Services to provide Medication Assisted Treatment for individuals experiencing Substance Use Disorder.	847,000.00	847,000.00	-	847,000.00	9/29/2022
Health Improvement Project Safety Net Clinic Coalition Practice Award (ACES)	Expand and sustain screening and response to Adverse Childhood Experiences (ACEs) and toxic stress in local communities.	100,249.66	-	100,249.66	-	6/30/2023
Health & Humans Services Phase 3 Reconsideration	Part of the American Rescue Plan Act meant to reimburse FQHC who provide COVID care for the costs related to COVID and revenue lost due to COVID epidemic.	3,054,991.00	-	3,054,991.00	-	12/31/2023
State Opioid Response 3 Bridge Gap	Federal Funding allocated to help bridge the time frame from the end of SOR2 funding period to the new SOR 3 funding that we just applied for in November.	50,000.00	-	50,000.00	-	12/31/2022
State Opioid Response 3	We just applied for the next round of funding for Medication Assisted Treatment. The amount is the ask but the award could be less.	4,500,000.00	-	4,500,000.00	-	6/30/2024
Harm Reduction Coalition	Revenue Contract with the Harm Reduction Coalition of Santa Cruz for Clinic Services to provide Medication Assisted Treatment to medically vulnerable clients.	13,713.00	-	13,713.00	-	4/1/2022
Cost Recovery	Clinics contracts with occupational medical facility to conduct all pre-employment exams and CAO's office reimburses the costs.	144,000.00	58,537.00	144,000.00	58,537.00	Annual
Intra-Fund Transfer-JV Medical Care	Clinics provides primary medical care in Juvenile Hall Facility and Juvenile Hall reimburses the costs on a quarterly basis.	360,272.00	69,288.00	360,272.00	69,288.00	Annual
Charges for Services	Revenue from each clinic and Integrated Behavioral Health	18,370,818.00			9,218,504.00	As of 10/31/22
Total		33,053,559.66	4,080,702.24	10,729,864.42	13,198,858.53	

Division	CLINIC	▼		
Sub Program	(All)	▼		
GLKey	(All)	▼		
FiscalMonth	(Multiple Items)	▼		

Row Labels	2021-22 Last Year Annual Actuals	2021-22 Last Year YTD Actuals	2022-23 YTD Actuals	Last Year to Current Year Difference
- REVENUE	(42,582,768)	(9,069,560)	(11,677,497)	(2,607,936)
+ 05-LICENSES, PERMITS AND FRANCHIS	0	1,113	0	(1,113)
+ 07-FINES, FORFEITURES & ASSMNTS	0	98	0	(98)
+ 15-INTERGOVERNMENTAL REVENUES	(11,120,472)	(134,391)	(2,649,714)	(2,515,323)
+ 19-CHARGES FOR SERVICES	(30,828,068)	(8,933,046)	(9,218,504)	(285,458)
+ 23-MISC. REVENUES	(634,227)	(3,334)	190,722	194,056
- EXPENDITURE	45,307,287	10,816,380	14,050,345	3,233,965
+ 50-SALARIES AND EMPLOYEE BENEF	27,942,273	7,748,159	10,642,295	2,894,136
+ 60-SERVICES AND SUPPLIES	7,312,075	1,154,612	1,722,556	567,944
+ 70-OTHER CHARGES	3,681,180	46	0	(46)
+ 80-FIXED ASSETS	103,717	29,750	10,156	(19,594)
+ 95-INTRAFUND TRANSFERS	6,268,043	1,883,813	1,675,337	(208,476)
Grand Total	2,724,519	1,746,819	848	626,029

\$1,076,535

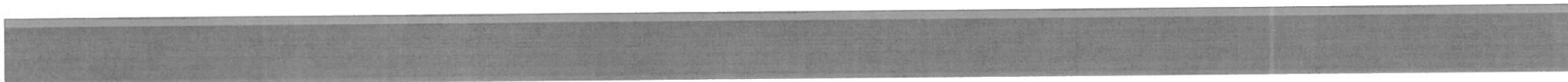
REVENUE AND EXPENDITURES BY MONTH

Division	CLINIC	Choose Division			
Sub Program	(All)				
GLKey	(Multiple Items)				
Actual	Column Labels				
Row Labels	1-July	2-August	3-September	4-October	Grand Total
REVENUE	2,788,575	(6,331,264)	(4,470,812)	(3,663,996)	(11,677,497)
⊕ 15-INTERGOVERNMENTAL REVENUES	3,288,405	(3,403,473)	(1,376,553)	(1,158,093)	(2,649,714)
⊕ 19-CHARGES FOR SERVICES	(697,226)	(2,927,786)	(3,087,589)	(2,505,903)	(9,218,504)
⊕ 23-MISC. REVENUES	197,397	(5)	(6,670)		190,722
EXPENDITURE	1,550,649	3,377,065	3,429,781	5,692,849	14,050,345
⊕ 50-SALARIES AND EMPLOYEE BENEF	1,597,552	2,249,373	2,352,552	4,442,819	10,642,295
⊕ 60-SERVICES AND SUPPLIES	(313,288)	595,622	618,886	821,336	1,722,556
⊕ 70-OTHER CHARGES	0				0
⊕ 80-FIXED ASSETS	0	10,156	0	0	10,156
⊕ 90-OTHER FINANCING USES			0		0
⊕ 95-INTRAFUND TRANSFERS	266,385	521,914	458,343	428,694	1,675,337
Grand Total	4,339,225	(2,954,199)	(1,041,031)	2,028,853	1,076,535

\$1,076,535

References

10/31/22 Financials





Clinic Services Division

Quality Management Report

December 2022



Quality Management Committee

- Bulk Ordering of Mammograms with out an office visit
- Operational Plan and Goal setting for Countywide Strategic Plan/Budget
- QI Project Report out-immunization outreach
- Ryan White Committee
 - Quality Management Plan



Peer Review Risk Management Committee

- Mortality Reviews: six patients reviewed all received appropriate care
 - Death Certificate Training
 - Chart Review: 24 completed
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Questions?

Thank You

