

Missing DFF(Decentralized Financial Forms)

In Avatar LIVE browse for report: Avatar PM/Reports/Missing DFF.

The “Missing DFF” report displays the information about the all missing Decentralized Financial Forms for all episodes of the clients who received services during the period of time defined by ‘Begin Date’ and ‘End Date’ parameters. The report can be filtered by date range and programs.

Parameters:

- Begin Date – required
- End Date - required
- Programs – required (Ctrl+A to select all the programs.)

Missing DFF								11/30/2016
<i>PATID</i>	<i>Patient Name</i>	<i>Ep#</i>	<i>Guarantor</i>	<i>First Service</i>	<i>Last Service</i>	<i>Total units</i>	<i>Total cost</i>	<i>Guarantor balance</i>
Sobriety Works - Adlt DayCare-Matrix SEQ								
		7	50-AB109	10/31/2016	10/31/2016	1	0.00	0.00
		12	50-AB109	10/27/2016	10/27/2016	2	0.00	0.00
		24	50-AB109	10/31/2016	10/31/2016	1	0.00	0.00
		19	50-HSDFCS	10/21/2016	10/21/2016	4	0.00	0.00
		6	50-HSDFCS	10/03/2016	10/03/2016	3	0.00	0.00
		4	50-HSDFCS	10/03/2016	10/03/2016	4	0.00	0.00
		6	50-HSDFCS	10/03/2016	10/03/2016	5	0.00	0.00
		3	50-HSDFCS	10/03/2016	10/03/2016	5	0.00	0.00
		7	50-CALWKS	10/18/2016	10/18/2016	6	0.00	0.00
Sobriety Works - Adult DayCare SEQ								
		39	40-Medi-Cal ADP	10/18/2016	10/18/2016	4	434.64	434.64
		3	CSM Default Payer	10/20/2016	10/20/2016	5	543.30	543.30
		3	40-Medi-Cal ADP	10/31/2016	10/31/2016	1	108.66	108.66
Total clients: 12								

For exporting the report to Excel, click on the report's top left corner:



Select "Microsoft Excel" in the "Format:" drop down menu, and click "OK"