

The County of Santa Cruz Integrated Community Health Center Commission

AGENDA

February 9th, 2017 @ 12:30 pm

Meeting Location:

1080 Emeline Avenue, Small Auditorium (basement), Santa Cruz, CA 95060

ORAL COMMUNICATIONS - Any person may address the Commission during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Commission. Commission members will not take actions or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Commission Agenda.

Welcome and Introductions

1. Welcome/Introductions
2. Oral Communications
3. Review and Accept November 10th, 2016 Meeting Minutes
4. Community Health Center Presentation
5. Budget/Financial Update
6. Policies and Procedures – Ratification Vote
7. CEO Update
8. Quality Management Committee Update

Action Items from Previous Meetings:

Action Item	Person(s) Responsible	Date Completed	Comments
<i>Action Item 1: Invite Santa Cruz Aids Project (SCAP) to a presentation</i>	Amy Peeler		
<i>Action Item 2: Schedule a commission meeting in Watsonville and a tour of the Watsonville Health Clinic requested by Rahn Garcia.</i>	Jessica McElveny	2/9/2017	
<i>Action Item 3: The Commission would like a speaker on Drug Medi-Cal.</i>	Amy Peeler		
<i>Action Item 4: The Commission asked if Jessica could send out a survey for a time change for the meeting</i>	Jessica McElveny		

Next meeting: March 9th 12:30 pm-2:30 pm (Small auditorium, 1080 Emeline, Santa Cruz, CA)

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Jessica McElveny

Minutes of the meeting held *November 10th, 2016*

1. Attendance	
Rama Khalsa	Chair
Rahn Garcia	Vice-Chair
Christina Berberich	Member
Dinah Philips	Member
Gustavo Mendoza	Member
Pam Hammond	Member
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics
Nikki Yates	County of Santa Cruz, Health Services, Accountant III
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager
Jessica McElveny	County of Santa Cruz, Health Services, Admin Aide
Meeting Commenced at 12:45 pm and concluded at 1:22 pm	
2. Apologies/Absent	
Apologies were noted from: Fernando Alcantar & Kristin Meyer Absent: Nicole Pfeil	
3. Oral Communications	
Gustavo Mendoza requested information on the dental and medication assistance services for undocumented persons.	
4. Review of October 13th, 2016 minutes	
Christina Berberich motioned for the acceptance of the minutes, the motion was seconded by Dinah Philips. The rest of the members present were in favour.	
5. Budget/Financial Update	
Nikki Yates gave a presentation on the financials for all the clinics ending October 31 st , 2016.	
6. CEO Update	
Amy Peeler reported on the MAT (medication assisted treatment) program at HPHP, the Emeline Tuesday evening clinic and the Emeline construction grant.	
7. Quality Management Committee Update	
Raquel Ramirez Ruiz reported on the enplanement project, the patient satisfaction survey and care based incentives.	
Action Item 1: Gustavo requested information on the dental and medication assistance services for undocumented persons.	

Next Meeting: *Thursday December 8th at 12:30 pm at 1430 Freedom Blvd, Building E Ag Extension*

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)

HPHP Fiscal Year 16/17 Goals & Accomplishments as of 01/30/2016

Snapshot of HPHP since moving back

- Actual Revenue doubled in the 2nd quarter
- Number of patients seen increased by 34%
- Percentage of No Show patients decreased (5.03%)
- Number of uninsured patients increased (28.34%), but percentage of uninsured visits decreased (4.295)
- Billable clients increased by 34.9%
- Clinic is more accessible without two waiting areas and a gate (evidenced by increase in walk-ins and uninsured patients)
- Additional provider hours helped increase revenue

Accomplishments

- Placed 12 chronically homeless and medically vulnerable individuals into permanent supportive housing
- Total of 103 chronically homeless and medically vulnerable individuals placed into permanent supportive housing and provided ongoing support services for all of them
- 36 homeless individuals placed into the Recuperative Care Center from the ER and received medical services from HPHP
- 33 frequent users of the ER were enrolled in Project Connect, a program that provides medical case management services to improve health outcomes while reducing unnecessary use of ER
- Implemented HRSA Substance Abuse Service Expansion grant and developed a medication-assisted treatment program for opioid use disorders that provided services to 74 patients
- Received ongoing technical assistance and training for staff on treating addiction in primary care settings
- Filled vacancies in staff including Public Health Nurse II, Sr. Mental Health Client Specialist, and an Administrative Aid. Additional medical providers were hired to help expand medical services available at HPHP

Goals

- To apply for Emergency Shelter Grants (ESG) for rapid rehousing and case management services for families and/or chronically homeless frequent users of the ER
- To apply for additional HUD funding when NOFA becomes available in June 2017
- To expand mental health services at HPHP by having psychiatrist onsite 10-20%
- To budget for another exam room at HPHP
- To budget for FTE medical assistant, .6 FTE clinical psychologist, and 1 FTE mental health client specialist (MHCS to help with Whole Person Care proposal)
- Improve quality of care through formalized PDSA's and measurable outcomes, such as improving SBIRT screenings by 20% or initial health assessments by 200%
- Improve substance abuse services by utilizing drug medical for referral to drug/alcohol treatment and coordinating outpatient care at HPHP with integrated behavioral health staff
- Provide syringe exchange services as part of regular clinic services performed by trained on-duty public health nurses

**COUNTY OF SANTA CRUZ (HSA)
FY 16/17 CLINIC
CLINIC SERVICES
AS OF 01/31/2017**

EXPENDITURES	Sum of Budget	Sum of Actual	Sum of Estimated Actuals	Variance	Variance %	NOTES
CLINIC ADMINISTRATION	5,436,296.00	2,790,037.00	5,626,752.00	190,456.00	4%	
CORAL STREET CLINIC (HPHP)	4,116,199.00	1,702,432.00	3,497,711.00	(618,488.00)	-15%	Various expenses adjusted per 12/31/2016 EA projections
EMELINE CLINIC	7,040,887.00	3,298,025.00	6,485,532.00	(555,355.00)	-8%	
FORENSIC SERVICES	98,831.00	94,437.00	97,679.00	(1,152.00)	-1%	
MENTAL HEALTH FQHC	10,961,603.00	39.00	7,528,152.00	(3,433,451.00)	-31%	Adjusted in order to reflect the minimum/required \$1.1M FQHC budget
WATSONVILLE CLINIC	6,332,655.00	3,054,876.00	5,757,935.00	(574,720.00)	-9%	
WATSONVILLE DENTAL	2,150,000.00	361,661.00	1,300,000.00	(850,000.00)	-40%	Professional services adjusted per 12/31/2016 EA projections
TOTALS	36,136,471.00	11,301,507.00	30,293,761.00	(5,842,710.00)	-16%	
REVENUES	Sum of Budget	Sum of Actual	Sum of Estimated Actuals	Variance	Variance %	
CORAL STREET CLINIC (HPHP)	4,344,154.00	482,994.00	4,145,874.00	(198,280.00)	-5%	
EMELINE CLINIC	7,223,564.00	1,594,187.00	5,223,912.00	(1,999,652.00)	-28%	Reflects 12/31/2016 Emeline Clinic projections and EA adjustment to other revenue
MENTAL HEALTH FQHC	12,061,603.00	3,183,615.00	8,628,074.00	(3,433,529.00)	-28%	Adjusted in order to reflect the minimum/required \$1.1M FQHC budget
WATSONVILLE CLINIC	7,310,966.00	3,178,068.00	7,720,096.00	409,130.00	6%	
WATSONVILLE DENTAL	2,656,785.00	856,011.00	2,037,249.00	(619,536.00)	-23%	Reflects 12/31/2016 Watsonville Dental projections
TOTALS	33,597,072.00	9,294,875.00	27,755,205.00	(5,841,867.00)	-17%	
Grand Total	2,539,399.00	2,006,632.00	2,538,556.00	(843.00)	0%	

SCC Integrated Community Health Center Commission 2016 Attendance

Commissioner:	1/13/16	2/10/16	3/9/16	4/13/16	5/11/16	5/25/16	6/8/16	7/13/16	8/11/16	9/8/16	10/13/16	11/10/16	Total Present	Total Excused	Total Absent
Rama Khalsa	P	Ex	P	Ex	Ex	P	Ex	P	P	Ex	Ex	P	6	6	0
Rahn Garcia	P	P	P	P	Ab	P	P	P	P	P	P	P	11	0	1
Christina Berberich	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Raquel Ramirez Ruiz	P	P	P	P	x	x	x	x	x	x	x	x	4	0	0
Dinah Philips	x	x	x	x	x	x	P	P	Ex	Ex	P	P	4	2	0
Fernando Alcantar	Ex	Ab	Ab	Ab	Ab	P	Ab	Ab	P	P	P	Ex	4	2	6
George Wolfe	P	P	P	P	x	x	x	x	x	x	x	x	4	0	0
Gustavo Mendoza	P	Ab	Ex	P	Ex	P	Ab	Ex	P	P	Ex	P	6	4	2
Kristin Meyer	P	Ex	P	Ex	P	P	P	P	P	Ab	P	Ex	8	3	1
Nicole Pfeil	P	P	Ex	P	P	P	Ab	P	Ex	P	P	Ab	8	2	2
Pam Hammond	P	P	P	Ab	P	Ex	Ab	P	P	P	P	P	9	1	2
Samuel Gordon	Ex	P	Ab	Ex	Ab	P	Ab	x	x	x	x	x	2	2	3

P = Present Ex = Excused Ab = Absent x = Not on the commission