

# The County of Santa Cruz Integrated Community Health Center Commission

**Minute Taker: Linda Manley**

Minutes of the meeting held February 8<sup>th</sup> 2018

1. Attendance	
Rama Khalsa	Chair
Rahn Garcia	Vice-Chair
Christina Berberich	Member
Pam Hammond	Member
Kristin Meyer	Member
Dinah Phillips	Member
Gustavo Mendoza	Member
Holly Shelton	Member
Len Finocchio	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager
Jessica McElveny	County of Santa Cruz, Department Analyst
Linda Manley	County of Santa Cruz, Health Services, Admin Aide
<b>Meeting Commenced at 12:30 pm and concluded at 2:00 pm</b>	
2. Excused/Absent	
Absent: Nicole Pfiel      Holly Shelton excused herself at 1:00	
3. Oral Communications	
4. Review of December 14th, 2017 minutes - Recommend for Approval	
Len Finocchio motioned for the acceptance of the minutes, the motion was seconded by Kristin Meyer. The rest of the members present were in favour.	
5. Community Health Center Presentation: Tour of the Emeline Health Clinic	
Opening comments by Michael Beaton. Tour of Clinic directed by Mr Beaton and members of Architect / Construction team.	
6. Quality Management Committee Update	
Raquel Ramirez Ruiz discussed that the Patient Satisfaction Surveys are being distributed.	
7. Budget/Financial Update	
Amy Peeler gave an update on the year to date financial report prepared by Jeanette Garcia.	
8. CEO update	
Amy Peeler provided an update that the Hep A outbreak has now been declared over in Santa Cruz County. She also distributed and discussed a handout titled ' Clinic Services Accomplishments and Goals'.	
<b>Action item #1: Rahn requested a breakdown of the results per job and per site for the QM Employee Satisfaction Survey</b>	
<b>Action Item #2: Gustavo requested a tour of the Construction Zone at Emeline Campus, completed on Feb 8<sup>th</sup> 2018</b>	

**Next Meeting:** March 8th, 2018 12:30 PM to 2:30 PM at 1080 Emeline Ave Building D (DOC Conference Room, Second Floor), Santa Cruz, CA

Minutes approved \_\_\_\_\_ / / \_\_\_\_\_  
(Signature of Board Chair or Co-Chair) (Date)