The County of Santa Cruz Integrated Community Health Center Commission

Minutes of the meeting held October 4, 2018

Attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Rahn Garcia</td>
<td>Chair</td>
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<tr>
<td>Christina Berberich</td>
<td>Member</td>
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<tr>
<td>Marco Martinez-Galarce</td>
<td>Member</td>
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<tr>
<td>Dinah Phillips</td>
<td>Member</td>
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<tr>
<td>Len Finocchio</td>
<td>Member</td>
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<tr>
<td>Raquel Ramirez Ruiz</td>
<td>County of Santa Cruz, Senior Health Services Manager</td>
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<tr>
<td>Kristina Riera</td>
<td>County of Santa Cruz, Analyst</td>
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Meeting Commenced at 11:20 am and Concluded at 11:50 am

1. Excused/Absent:
   - Absent: Gustavo Mendoza
   - Absent: Rama Khalsa
   - Absent: Pamela Hammond
   - Absent: Nicole Pfeil

2. Oral Communications:
   Review of September 20, 2018 minutes - Recommended for Approval. Marco motioned for the acceptance of the minutes and Dinah seconded, and the rest of the members present were in favour.

3. Changing Commission Meeting Date - Action item
   Marco motioned the acceptance of changing the meeting date from the 2nd Thursday of the month to the 1st Thursday of the month, Christina seconded, and the rest of the members present were in favour.

4. Quality Management Committee Update
   Raquel reviewed the patient satisfaction survey process. It was decided that a subcommittee of Len, Marco and Raquel would be convened to fine tune the questions on the survey.

5. Financial Update
   Raquel explained that there is no report this time because the meeting was moved to the first week of the month. Going forward the commission will review the previous month financial records, so the fiscal department has the appropriate amount of time to close out the month. For the November meeting we will review the September financials.

6. CEO update
   Raquel went over the vacancy list that was handed out. A subcommittee is being convened to do a 360 evaluation for Amy’s evaluation and align it with her annual evaluation.

Action items:
- Organization chart to be sent to members
- Vacancy list to be sent to members
- Executive Committee Meeting with Amy present to complete her evaluation.

Next Meeting: November 1st, 2018 11:00 am -1:00 pm
1080 Emeline, Santa Cruz, CA

☐ Minutes approved _________________________________________ / /____
(Signature of Board Chair or Co-Chair) (Date)