Senior Manager – Youth and Family

1. Oversee multiple youth outpatient programs emphasizing individual and family mental health and substance use disorder treatment counseling throughout the county. (4 – Health related Outreach) (15 & 17 – Health related Program Planning and Policy Development)

2. Outreach to maintain/increase flow of referrals. (4 – Health related Outreach) (15 & 17 – Health related Program Planning and Policy Development)

3. Coordination and collaboration with community partners; (4 – Health related Outreach) (15 & 17 – Health related Program Planning and Policy Development)

4. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)

5. Attends training related to the performance of MAA. (20)

Employee Signature (please sign in blue ink)  Date

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Employee Name (printed)