General Laborer/Facilities Shopper/Client Transportation Coordinator

1. Coordinate and monitor transportation for clients to health/Medi-Cal related appointments as related to program requirements. (4 – Medi-Cal outreach) (6 – Referral, Coordination and Monitoring of Medi-Cal Services) (8- Facilitating Medi-Cal Application)

2. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20 – MAA Implementation Training)

3. Attends training related to the performance of MAA. (20 – MAA Implementation Training)

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Employee Signature (Please sign in blue ink)   Date

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Employee Name (Printed)