

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held July 10, 2024

TELECOMMUNICATION MEETING: Microsoft Teams Meeting - or call-in number +1 916-318-9542 – PIN# 500021499#

Attendance	
Christina Berberich	Executive Board - Chair
Len Finocchio	Executive Board - Co-Chair
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Maximus Grisso	Member
Tammi Rose	Member
Miku Sodhi	County of Santa Cruz, Assistant Director HSA
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ruiz	County of Santa Cruz, Acting Chief of Clinics
Julian Wren	County of Santa Cruz, Admin Services Manager
Mary Olivares	County of Santa Cruz, Admin Aide
Meeting Commenced at 4:01 pm and concluded at 5:03 pm	
Excused/Absent:	
Excused: Michael Angulo Absent: Gidget Martinez Absent: Michelle Morton	
1. Welcome/Introductions	
2. Oral Communications:	
3. June 5, 2024, Meeting Minutes – Action Required	
Review of June 5, 2024, Meeting Minutes – Recommended for Approval. One correction to the meeting minutes Dinah Philips was excused from this meeting. With that one correction Marco moved to accept the minutes as corrected and submitted. Rahn second, and the rest of the members present were all in favor.	
4. Sliding Fee Discount Schedule - Ability to Pay Policy – Action Required	
Amy presented on behalf of Julian, Amy reviewed updates with commissioners. Rahn recommended approving revised Sliding Fee Discount Schedule. Len second, and the rest of the members present were all in favor.	
5. Grant Applications – Action Required	
Amy presented three grant applications for approval from commissioners.	
<ul style="list-style-type: none"> • HRSA Behavioral Health Service Expansion - Application Due Date: 6/21/2024, Term: 9/1/2024-8/31/2026, Award Amount: \$600K year 1; \$500K year 2 This funding will increase access to behavioral health services through expanding mental health services and substance use disorder services, adding a Behavioral Health Manager to focus on quality improvement and a Nurse Practitioner/Physician Assistant. • Central California Alliance for Health - Application Due Date: 7/16/2024, Term: 9/13/2024, Award Amount: \$250,000 This funding is to recruit and hire new health care professionals who will serve the Medi-Cal population in the Alliance service areas. First year salary, relocation expenses, liability insurance, recruitment agency, and sign on bonus. • HRSA Expanded Hours - Application Due Date: 7/23/2024, Term: 12/1/2024-11/30/2026, Award Amount: \$500K per year This funding will expand access to health center services at HPHP by increasing health center operating hours to meet identified patient and community needs. And to hire a NP/PA, and a PHNIII. 	
Dinah made a motion to accept grant applications as presented. Len second, and the rest of the members present were all in favor.	

6. Quality Management Plan - Action Required
Amy presented on behalf of Raquel the Quality Management Plan. Amy reviewed edits and additions with commissioners, only very minor edits were done. Dinah made a motion to accept quality management plan as presented. Marco second, and the rest of the members present were all in favor.
7. Revise bylaws regarding the executive committee – Action Required
This item to be removed from agenda.
8. Seek a Third Member of Executive Committee – Action Required
It was asked if any commissioners were interested in taking on the role as a third member of the executive committee. There was a short discussion and Tami volunteered. Dinah made a motion to appoint Tami to the executive committee. Marco second, and the rest of the members present were all in favor.
9. Mental Health Protocols
This topic was brought by a commission member who wanted to get a better understanding of the staff training on mental health protocols. Recommendation was to make sure all clinicians have crisis training as well as placing suggestion boxes in clinics that are accessible to patients and letting patients know that they can always go directly to the Health Center Manager or Amy for any grievances.
10. Quality Management Update
Amy reported on behalf of Raquel on the quality management committee. Amy reported on the following, quality management finalized the quality management plan, which was on today's agenda, CCAH Quarter 1- Care Based Incentive Data, she stated they did good this year and HPHP reported on their quarterly quality improvement presentation which was: Improvement Project Title: Double Booking Establish Care visits to replace no-shows with Office Visits & Walk-ins OUTCOME MEASURE: Increased accessibility for walk-in patients and triage nurse to provider appts when converting OVL no-shows to walk-ins. BALANCING MEASURE: <i>Possible that double booking results in both appts showing up, which may impact clinic workflow and result in longer patient wait times.</i> PROCESS MEASURE: The Health Center Manager will collect # double booked appts, result appts made, show rate, replacement rate, impact on wait times, feedback from providers and support staff. Long-Term Sustainability Plan: Schedulers, template builders, MAs will all implement with their providers. Amy also gave an update on the Peer Review and Risk Management Committee. She reported on mortality data 8 charts were reviewed, 2 had substance use disorders, appropriate care was given to all.
11. Financial Update
Amy reported on behalf of Julian, item 340b presentation tabled for next month's meeting. Amy stated we will not know what the budget outcome is until September, and it was not looking good. Amy reported that clinics are looking at accounts receivable, no shows, clinician templates and asking physicians to see more patients. Amy stated each division director will be going to the CAO giving updates on what their divisions are doing next month. Lastly Amy reported that the Watsonville Clinic had hired two bilingual providers and that she was doing final interviews Medical Director, for the Emeline Clinic.
12. CEO Update
Given during financial update.

Next meeting: August 7, 2024, 4:00pm - 5:00pm

Meeting Location: In- Person- 150 Westridge Drive, Suite 101, Watsonville, Ca 95076 and 1080 Emeline Ave., Bldg. Clinic. Cruz, CA 95060. Commission will connect through Microsoft Teams Meeting or call in (audio only) [+1 831-454-2222,191727602#](tel:+18314542222191727602) United States, Salinas Phone Conference ID: **191 727 602#**

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)