

HOW TO CHANGE YOUR NPI TAXONOMY CODE

CONTENTS

What is a Taxonomy Code?	1
Why does it need to be accurate?	2
Overview of Procedure for Updating Taxonomy Code.....	2
START HERE TO CHANGE YOUR TAXONOMY CODE ↓	4
STEP 1: Log Into the NPPES Website	4
STEP 2: Update Your Provider Profile	5
STEP 3: Update Address Information	7
STEP 4: Endpoint for Exchanging Healthcare Information (optional).....	7
STEP 5: Other Identifiers (optional).....	7
STEP 6: Change Taxonomy	8
STEP 7: Update Contact Info.....	9
STEP 8: Error Check Page.....	10
STEP 9: Submission Page	11
STEP 10: Confirmation Page.....	11
APPENDIX 1: CalAIM Implementation and Taxonomy codes	13
APPENDIX 2: Common Taxonomy codes for BH Providers.....	14
APPENDIX 3: About NPI Numbers and Taxonomy Codes	16
APPENDIX 4: How to Check Your Taxonomy Code in Avatar	18

What is an NPI Taxonomy Code?

All clinicians are assigned a unique National Provider Identifier number (NPI) through the National Plan and Provider Enumeration System (NPPES) website.

NPI numbers are connected to various NPI taxonomy codes. A taxonomy code is a 10-character code that designates your classification and specialization, e.g. LMFT, ASW, MD, CADC.

For more information about NPI number and taxonomy codes, see **Appendix 3**.

HOW TO CHANGE YOUR NPI TAXONOMY CODE

Why does my NPI taxonomy code need to be accurate?

The California Department of Health Care Services (DHCS) requires accuracy in order to determine billing rates and check whether or not a clinician is providing services within their scope of practice. If you are a clinician that provides direct services, you will most likely have an NPI number and taxonomy code already, but if not, you will need to sign up with NPPES to be assigned one. See the next section on how to find your NPI number and taxonomy code(s).

If your Taxonomy code needs updating, see the information below. For more information about this topic, see **Appendix 1** at the end of this document.

Overview of Procedure for Updating Taxonomy Code

CHECK BEFORE YOU START: Check your taxonomy code on the NPPES website and in Avatar.

STATUS	What to do
If NPPES is correct, i.e., your taxonomy code matches your license.	You are done!
If NPPES is not correct.	Update your Taxonomy code and send a message to askqi@santacruzcountyca.gov to report you have updated.

OVERVIEW (STEPS):

1. Login to the NPPES website. <https://nppes.cms.hhs.gov>
2. Navigate the website to the area where you can modify (or add) your taxonomy code. (You may also update other information such as your name or the company/agency you work for.)
3. Click Select Add Taxonomy to add a new taxonomy, or click the pencil icon to edit.
4. Enter/Update your license information, and other information, if needed.
5. Click Save
6. Go to the Submission Page. Read through and then check the Certification Statement box at the bottom of the page.
7. Send a message to askqi@santacruzcountyca.gov letting them know you have made a change to your taxonomy code.

HOW TO CHANGE YOUR NPI TAXONOMY CODE

Check your taxonomy code to see if it is correct first. You may not need to change it.

If your taxonomy code is correct on the NPPES verification website (different than the main website), then you do not need to update it. Follow the steps below to check.

If your taxonomy code is wrong, see the next section.

STEPS:

1. Navigate to the NPPES NPI lookup page. <https://npiregistry.cms.hhs.gov/search>
2. Enter your name and click SEARCH.

The screenshot shows the NPPES NPI Registry search interface. At the top, there is a dark blue header with the text "NPPES NPI Registry" on the left and "NPPES Downloads API Help" on the right. Below the header is the title "Search NPI Records". The main search area is a light gray box containing several input fields and dropdown menus. A blue box with the text "Enter name" is positioned above the "NPI Type" dropdown menu. A blue box with the text "Then click search" is positioned above the "Search" button. Arrows point from these boxes to their respective elements. The search form includes fields for "NPI Number", "NPI Type" (with a dropdown menu showing "Any"), "Taxonomy Description", "Provider First Name" (with "Nancy" entered), "Provider Last Name" (with "Mast" entered), "Organization Name (LBN, DBA, Former LBN or Other Name)", "Authorized Official First Name", "Authorized Official Last Name", "City", "State" (with a dropdown menu showing "Any"), "Country" (with a dropdown menu showing "Any"), "Postal Code", and "Address Type" (with a dropdown menu showing "Any"). There is a checkbox labeled "Check this box to search for Exact Matches only" with a small orange icon. Below the form, there is a note: "** This search page is by default set to return similar and close results to your search keywords. You can check the box above if you only want the exact matches for your keywords to be returned in the search results." and another note: "Note: The NPI Registry limits searches to the first 2100 results. If you cannot find the NPI that you are looking for, please refine the search." At the bottom left of the form, there are "Clear" and "Search" buttons.

HOW TO CHANGE YOUR NPI TAXONOMY CODE

3. Look at the taxonomy code at the bottom of the page. It should match your license/registration.

Taxonomy	Primary Taxonomy	Selected Taxonomy
	Yes	106H00000X - Marriage & Family Therapist

If you are not sure what your Taxonomy code should be, see Appendix 2 at the end of this document.

If you are still not sure, talk to your supervisor, or send a message to askqi@santacruzcountyca.gov.

If your taxonomy code is correct, but *Avatar* is wrong, send a message to askqi@santacruzcountyca.gov to have this corrected. See Appendix 4 for instructions that show you how to check.

START HERE TO CHANGE YOUR TAXONOMY CODE



STEP 1: Log Into the NPPES Website

NOTE: If you do not know your username or password for the NPPES website, you will have to retrieve the username and reset the password, which can take some time.

1. Go to <https://nppes.cms.hhs.gov/#/>
2. Type in your User ID and Password, and then click "SIGN IN."

NPPES
National Plan & Provider Enumeration System

Registered User Sign In

Log in to view/update your National Provider Identifier (NPI) record.

User ID ⓘ
I&A User ID, used to access NPPES, EHR & PE

Password

SIGN IN

FORGOT USER ID or PASSWORD?

HOW TO CHANGE YOUR NPI TAXONOMY CODE

STEP 2: Update Your Provider Profile

1. From the Main Page, scroll down to the to the Manage Provider Information section.

Manage Provider Information

You currently have access to the NPIs associated with the providers l
icon to expand the provider and view all NPIs associated with the pro

New If you would like to upload documentation related to an NPI a

Please scroll to the right using the scroll bar at the be

Se

Action	NPI	Type ▲	TIN
   	1013112515		XXX-XX-5519

2. Click on the Pencil Icon to edit.



SEARCH NPI REGISTRY HELP

 Sign Out

Please scroll to the right using the scroll bar at the bottom of this table to see all available columns and actions

Click the pencil icon to edit.

Se

Search by NPI: Search

Action	NPI	Type ▲	TIN	Legal Business Name	Prima
   				Kilgariff, Karen	San

HOW TO CHANGE YOUR NPI TAXONOMY CODE

3. Fill in all of the required questions (red *).

**Provider Profile**

* Indicates Required fields.
Note: Fields with  icon will NOT be publicly available

Provider Name Information:

Prefix: * First: Middle: * Last:

Credential(s):(MD, DO, etc.)

Other Name:(If applicable)

Prefix: First: Middle: Last:

Type of Other Name: Credential(s):(MD, DO, etc.)

Other Identifying Information:

* Date of Birth:  * Social Security Number(SSN): 

* State of Birth:(If U.S.)  Country of Birth: 

4. Confirm your answers.
5. At the bottom of the page, click the NEXT button to save and go to the next page.

NEXT >

HOW TO CHANGE YOUR NPI TAXONOMY CODE

STEP 3: Update Address Information

1. Navigate to the Address page
2. In the Practice Location section, click the pencil icon to edit.

**Address**

This information will be used to contact the provider if we have questions about the NPI application.

Business Mailing Address (Correspondence Address)

This is the address (can be a Post Office Box) where we can contact you directly to resolve any issues that may arise during our re

United States
Phone: (831) 454-5179

[EDIT BUSINESS MAILING ADDRESS](#)

Practice Location (only one required)

This is the physical address (cannot be a Post Office Box) where services are rendered. Multiple locations can be entered, but onl

Please scroll to the right using the scroll bar at the bottom of this table to see all available column

Actions	Primary Location	Address	City	State/Province/Region	Country	Office
	<input checked="" type="checkbox"/>	1400 Emeline Ave Bldg K	Santa Cruz	CA	US	

3. In the Business Practice Location section, update as needed.
4. At the bottom of the page, click the NEXT button to save and go to the next page.

[NEXT >](#)

STEP 4: Endpoint for Exchanging Healthcare Information (optional)

This page is optional. Click NEXT to skip.

[NEXT >](#)

STEP 5: Other Identifiers (optional)

This page is optional. Click NEXT to skip.

[NEXT >](#)

HOW TO CHANGE YOUR NPI TAXONOMY CODE

STEP 6: Change Taxonomy

Look near the bottom of the page, for your current Taxonomy code(s).

Taxonomy

Provider's Taxonomy Information.

INFO: Taxonomy
The taxonomy fields have been cleared.

* Indicates Required fields.
You are required to identify at least one taxonomy to associate with your NPI. If you identify more than one, you must identify which one is the primary taxonomy. Provider Taxonomy code [National Uniform Claim Committee Website](#).

To enter a taxonomy code, start by entering either the taxonomy code, classification code, or specialty in the Choose Taxonomy Filter box. All taxonomies containing the data you enter will allowing you to select the appropriate one. Once you have selected the appropriate Taxonomy code, the corresponding fields below the search box will be populated.

Choose Taxonomy Filter:

Filter by Taxonomy name or Taxonomy code.

* Choose Taxonomy:

* Classification Name/Specialization: License Number: State Issued:

Please scroll to the right using the scroll bar at the bottom of this table to see all available columns and actions

Primary Taxonomy	Taxonomy Code	Taxonomy Type	Group Type	License Number	State
<input checked="" type="checkbox"/>	106H00000X	Marriage & Family Therapist		36494	CA

STEPS:

1. Type a few words to describe your license/registration.
2. Click the desired code from the list.

HOW TO CHANGE YOUR NPI TAXONOMY CODE

3. Click SAVE.

The screenshot shows the 'Taxonomy' form interface. At the top, there is a header 'Taxonomy' with a wrench and screwdriver icon, and a sub-header 'Provider's Taxonomy Information.' Below this is a green informational box stating 'INFO: Taxonomy' and 'The taxonomy fields have been cleared.' A note below reads '* Indicates Required fields.' and provides instructions on how to identify at least one taxonomy and how to use the 'Choose Taxonomy Filter' box. The form contains two input fields: 'Choose Taxonomy Filter: Q' with the text 'Social work' and 'Choose taxonomy:' with a dropdown menu showing '104100000X - Social Worker' selected. To the right of the dropdown are 'CLEAR' and 'SAVE' buttons. Three blue callout boxes with white text and arrows point to the filter box, the dropdown, and the 'SAVE' button. The callouts contain the following instructions: 1. 'Type a few words that describe your license or registration, e.g. "social work"', 2. 'Click the desired taxonomy code to enter.', and 3. 'Click SAVE.'

4. If you have more than one Taxonomy code, select a "Primary Taxonomy" by clicking the check box of the row with the correct Taxonomy.

Please scroll to the right using the scroll bar at the bottom of this table to see all available columns and actions

The screenshot shows a table with a filter box at the top left containing 'Filter...'. A blue callout box with white text and an arrow points to the first row of the table, containing the instruction: 'Make sure that your current Taxonomy code is checked before saving.' The table has five columns: 'Primary Taxonomy', 'Taxonomy Code', 'Taxonomy Type', 'Group Type', and 'License'. The first row has a checked checkbox in the 'Primary Taxonomy' column, '106H00000X' in 'Taxonomy Code', 'Marriage & Family Therapist' in 'Taxonomy Type', and '36494' in 'License'. The second row has an unchecked checkbox, '101YM0800X', 'Counselor - Mental Health', and an empty 'License' cell.

Primary Taxonomy	Taxonomy Code	Taxonomy Type	Group Type	License
<input checked="" type="checkbox"/>	106H00000X	Marriage & Family Therapist		36494
<input type="checkbox"/>	101YM0800X	Counselor - Mental Health		

5. At the bottom of the page, click the NEXT button to save and go to the next page.



STEP 7: Update Contact Info

HOW TO CHANGE YOUR NPI TAXONOMY CODE

ERROR: Contact Information
First Name is a required field.

Contact Information

All NPI notifications will be sent to the Primary Contact Person Email provided.

Contact Information (only one required)
This is the Contact Information. Multiple contact information can be entered.

Filter...

Actions	Primary Contact	Name	Credential(s)	Title/Position	Telephone Number	Contact Person Email
 	<input checked="" type="checkbox"/>	Nancy Mast	MFT		8314544170	nancy.mast@health.co.santa-cruz.ca.us

Make sure your phone number and email are accurate. NPPES will send a confirmation email to the email listed here. Your phone number may be required if you forget your login information.

This is YOUR information, not someone else's.

After verifying that your contact information is correct, click NEXT to go to the next page.

STEP 8: Error Check Page

Look for any red sections. Correct as needed and then click NEXT at the bottom of the page. This will take you to the Submission page. (If there is an error, the light green areas below will be red.)

INTRODUCTION PROFILE ADDRESS HEALTH INFORMATION EXCHANGE OTHER IDENTIFIERS TAXONOMY CONTACT INFO **7 ERROR CHECK** SUBMISSION

100% application completed

Error Check

Note: Please click the NEXT button to submit your application.

Now Please click the VIEW button to review which details of this information will be public after you submit. [VIEW](#)

Click review her to confirm the information in each section is correct.

Step 1: Provider Profile

COMPLETED: Profile
No Errors Found [REVIEW](#)

Step 2: Address

COMPLETED: Address [REVIEW](#)

HOW TO CHANGE YOUR NPI TAXONOMY CODE

Submission Page

1. Read the disclaimer and then click the checkbox at the bottom of the page to certify that you are the person who updated this information.

Submission Certification

After reading the terms and conditions listed below, check the box at the bottom of this page then click "Submit" to submit your application.

* Indicates Required fields.

- I have read the contents of the application and the information contained herein is true, correct and complete. If I become aware that any information in this application is not true, correct, or complete, I agree to notify the [NPI Enumerator](#) of this fact immediately.
- I authorize the [NPI Enumerator](#) to verify the information contained herein. I agree to keep the NPPES updated with any changes to data listed on this application form within 30 days of the effective date of the change.
- I have read and understand the [Privacy Act Statement](#).
- I have read and understand the **Penalties for Falsifying Information** on the [NPI Application / Update Form](#) as stated in this application. I am aware that falsifying information will result in fines and/or imprisonment.

Penalties for Falsifying Information:

18 U.S.C. 1001 authorizes criminal penalties against an individual who in any matter within the jurisdiction of any department or agency of the United States knowingly or willfully falsifies, omits, conceals or substitutes information or documents, or who in any matter within the jurisdiction of any department or agency of the United States or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes any false, fictitious or fraudulent statements or entries, or who knowingly and willfully falsifies, omits, conceals or substitutes information or documents, or who in any matter within the jurisdiction of any department or agency of the United States or device a material fact, or makes any false, fictitious or fraudulent statement or entry. Individual offenders are subject to fines of up to \$500,000, or five years imprisonment, or both, and organizations are subject to fines of up to \$5,000,000, or five years imprisonment, or both. 18 U.S.C. 3571(d) also authorizes a fine of up to the greater of the amount specifically authorized by the sentencing statute.

I certify that this form is being completed by, or on behalf of, a health care provider as defined at [45 CFR § 160.103](#).

2. Click the blue SUBMIT, to go to the Confirmation page.

STEP 9: Confirmation Page

You may print a copy of this page for your records, or at least note the tracking number. NPPES will also send an email confirming your update(s).

Submission Confirmation

Thank you. Your application will be processed. Your Tracking number [REDACTED]

You have successfully submitted your Change Request to the NPI application.

An Email confirmation has been sent to the contact person(s) listed on this application. Please be sure to check the "junk" folder.

If you have any questions regarding this application or if a designated contact person doesn't receive the provider's NPI via email within 15 working days, please refer to the [FAQ Menu](#).

If the submitted NPI application contains no errors or additional verifications, the provider's NPI will be updated within the next 24 hours. If additional verification is required, processing may take up to 30 days.

Provider Name: [REDACTED]
Contact Person: [REDACTED]
Primary Practice: [REDACTED] Santa Cruz Behavioral Health, 1400 Emeline Ave Bldg K, Santa Cruz CA 95060-1976, US
SSN: XXX-XX-XXXX
Date Submitted: [REDACTED]
Contact Email: nancy.mast@health.co.santa-cruz.ca.us

To print this page for your reference, click:

[PRINT THIS PAGE](#)

HOW TO CHANGE YOUR NPI TAXONOMY CODE

APPENDIX 1: Taxonomy codes and accuracy

State regulations require updating and maintaining practitioner credentials, licenses and taxonomy code information so that they are accurate.

On the state side, the California DHCS (Department of Health Care Services) uses NPPES to verify active NPI numbers and taxonomy codes. The information found on NPPES (taxonomy, license) is self-reported (updated and maintained by the provider or clinician) and is critical for assigning discipline and category (MHRS, LMFT, CADC, etc...) for coverage in County systems.

The importance of this data accuracy is multi-fold. Accurate credentials are required to identify and confirm practitioners' training and status. Practitioner disciplines are used within the County Avatar system to populate the service choices available to practitioners (what service codes you can use). Also, practitioner taxonomy is the basis for billing rate and DHCS claim approval (how we get paid).

In 2023, DHCS split of the 101Y taxonomy. 101Y comprises a range of practitioners generally representing a high level of training and education. DHCS has separated out 101YA (breaking from the planned use of only the first 4 characters of the taxonomy code) into a different discipline, AOD counselors, rather than the related discipline LPCC (Licensed Professional Clinical Counselors). There is a specific rate difference and service code availability between these 2 disciplines. The descriptions for the 101Y range overlap and can easily be interchanged. It is vital that we are able to accurately report practitioner taxonomy in the Avatar system so that the full range of appropriate service codes are available to practitioners.

2025 Update: In 2025, DHCS again made changes to allowable codes for certain types of unlicensed counselor, most notably, they removed 172V00000X (Other Service Providers - Community Health Worker), and 171M00000X - Case Manager/Care Coordinator.

Unfortunately, the available codes for these types of clinical staff do not have descriptions that accurately describe the work of MH staff. Of the allowable codes, the *best* matches are as below.

	New Code	Prior Code (Do Not Use)
MHRS (Certified Mental Health Rehab Specialist)	225400000X (Respiratory, Developmental, Rehabilitative and Restorative Service Providers - Rehabilitation Practitioner)	171M00000X (Case Manager/Care Coordinator to 225400000X)
Unlicensed MH counselors who do not have an MHRS (not SUD counselors)	372600000X (Nursing Service Related Providers - Adult Companion)	172V00000X (Other Service Providers - Community Health Worker)

HOW TO CHANGE YOUR NPI TAXONOMY CODE

APPENDIX 2: Common Taxonomy codes for BH Providers

These lists are not exclusive. If you find another taxonomy code that you think applies, check with the County QI Dept to see if it will work. askqi@santacruzcountyca.gov

PSYCHIATRY	
Description	Number
Addiction Medicine	2084A0401X
Addiction Psychiatry	2084P0802X
Forensic Psychiatry	2084F0202X
Geriatric Psychiatry	2084P0805X
Psychiatry	2084P0800X
DO/Family Medicine	207Q00000X

NURSE PRACTITIONER, RN, MA	
Description	Number
Registered Nurse	163W00000X
Addiction Reg Nurse	163WA0400X
Lic. Vocational Nurse	164X00000X
Lic. Psychiatric Tech	1647G00000X
Psychiatric MH Nurse	163WP0808X
Nurse Practitioner	363L00000X
Medical Assistant - Certified	101Y99993L

OTHER LICENSED CLINICAL STAFF		
Description	Number	Definition
Marriage and Family Therapist	106H00000X	Use for LMFT and AMFT
Clinical Social Worker	1041C0700X	Use for ASW and LCSW
Social Worker	104100000X	Use for ASW and LCSW
Professional Clinical Counselor	101YP2500X	Use for APCC and LPCC
Psychologist	103T00000X	
Addiction Psychologist	103TA0400X	
Clinical Psychologist	103TC0700X	
Counseling Psychologist	103TC1900X	
Occupational Therapist	225XM0800X	

HOW TO CHANGE YOUR NPI TAXONOMY CODE

COUNSELOR CODES		
Type of Counselor	Preferred Taxonomy Code	Also Acceptable as the Taxonomy Code (but not preferred)*
CADC (SUD Counselor)	101YA0400X - Addiction (Substance Use Disorder) Counselor	171M00000X - Case Manager/Care Coordinator
Other SUD counselors (e.g. SUDRC, RATC)	171M00000X - Case Manager/Care Coordinator	101YA0400X - Addiction (Substance Use Disorder) Counselor
Unlicensed MH counselors who do not have an MHRS (not for SUD counselors)	<p>NEW CODE</p> <p>372600000X (Nursing Service Related Providers - Adult Companion)</p> <p>(California DHCS changed the allowed code for this category from 172V00000X (Other Service Providers - Community Health Worker) to 372600000X in 2025.)</p>	<p>NEW CODE</p> <p>372600000X (Nursing Service Related Providers - Adult Companion)</p> <p>(California DHCS changed the allowed code for this category from 172V00000X (Other Service Providers - Community Health Worker) to 372600000X in 2025.)</p>
MHRS (Certified Mental Health Rehab Specialist)	<p>NEW CODE</p> <p>225400000X (Respiratory, Developmental, Rehabilitative and Restorative Service Providers - Rehabilitation Practitioner)</p> <p>(California DHCS changed the allowed code for this category from 171M00000X (Case Manager/Care Coordinator) to 225400000X in 2025.)</p>	<p>NEW CODE</p> <p>225400000X (Respiratory, Developmental, Rehabilitative and Restorative Service Providers - Rehabilitation Practitioner)</p> <p>(California DHCS changed the allowed code for this category from 171M00000X (Case Manager/Care Coordinator) to 225400000X in 2025.)</p>
Certified Peer Specialists	175T00000X (Peer Specialist) (Must have certificate)	175T00000X (Peer Specialist) (Must have certificate)
	Note: Do not use 101Y00000X – Counselor, or 101Y0800X which are reserved for certain masters level licenses.	*If the clinician already has a taxonomy code in this column, you do not have to change it, but if this is a new code, use the code in the Preferred Taxonomy Code column.

HOW TO CHANGE YOUR NPI TAXONOMY CODE

APPENDIX 3: About NPI Numbers and Taxonomy Codes

The NPI (National Provider Identifier) number and its associated Taxonomy Code are required for all users who are practitioners, that is, provide direct services like therapy, counseling, case management, and medical services. In addition, the Taxonomy code for a clinician must accurately represent their license or registration.

Your NPI number is unique to you. No two clinicians have the same NPI number.

A taxonomy code is a 10-character code that describes your classification and specialization. More than one clinician can have the same taxonomy code. For example, all Marriage and Family Therapists have this code: 106H00000X (Behavioral Health + Social Service Providers - Marriage + Family Therapist)

As practitioners move through their careers, taxonomy codes might change. For example, a user might have a “counselor” taxonomy code initially. The user then goes to graduate school and becomes an associate, at which point the NPI registration will need to be updated to reflect the new license.

This link provides more information about NPI numbers. <https://www.cms.gov/Regulations-and-Guidance/Administrative-Simplification/NationalProviderStand>

HOW TO CHANGE YOUR NPI TAXONOMY CODE

This link provides more information about taxonomy codes. <https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/MedicareProviderSupEnroll/Taxonomy>

SEARCH NPI REGISTER

Registered User Sign In

Log in to view/update your National Provider Identifier (NPI) record.

User ID 

Password

SIGN IN

FORGOT USER ID or PASSWORD?

*If your User ID is associated with a large number of providers, you could experience a small delay while the application retrieves all NPPES profile related information

Create or Manage an Account

You need an Identity & Access Management System (I&A) account to lo



[Individual Providers or Users Working on Behalf of a Provider or Organization](#)

If you don't have an I&A account, or you need to update your existing I account, then select the "CREATE or MANAGE AN ACCOUNT" button below to go to I&A.



After successfully creating your I&A account, return to NPPES and use your I&A User ID and Password to log in. This is where you can create a maintain NPI data that you are associated with.

CREATE or MANAGE AN ACCOUNT

To learn more about Multi-Factor Authentication (MFA) [click here](#)

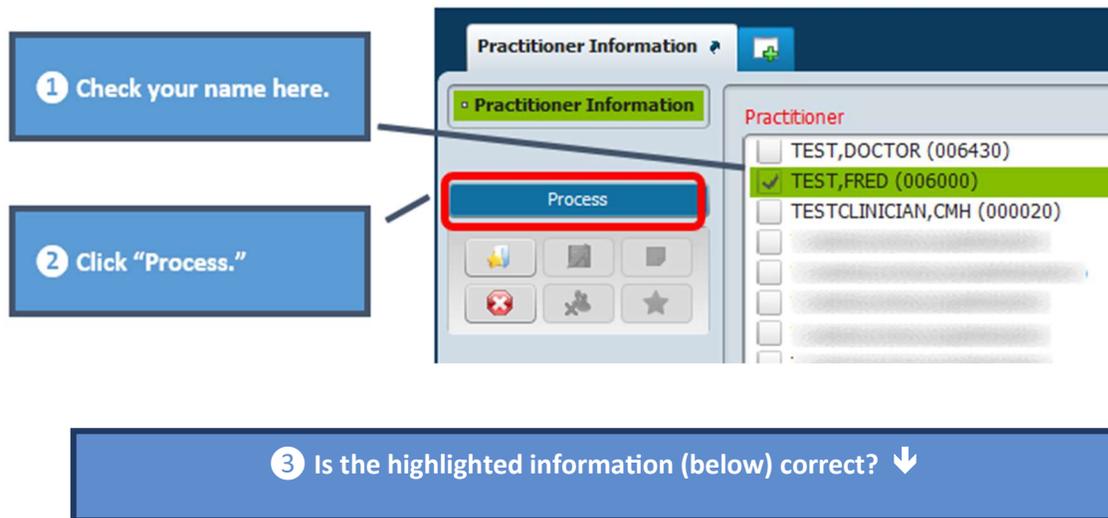
To learn more about how to apply for an NPI [click here](#)

HOW TO CHANGE YOUR NPI TAXONOMY CODE

APPENDIX 4: How to Check Your Taxonomy Code in Avatar

Avatar must have the correct Taxonomy code. It must match your NPPES Taxonomy code.

Use the **Practitioner Information report** to see what Taxonomy Code is in Avatar, and whether or not it matches NPPES.



Practitioner Information											
Staff ID	Staff Name	Practitioner Category Discipline		Category	Taxonomy	Practitioner Credentials		NPI			
001885	JENNIFER, JASON	17	LMFT	07	MFT	18	Lic. Marriage and Fam Ther (L	106H00000X	25	LMFT	1234567890

If NPPES is correct, but the Taxonomy code in Avatar does not match, send a message to askqi@santacruzcountycal.gov to request an update to your Avatar account.