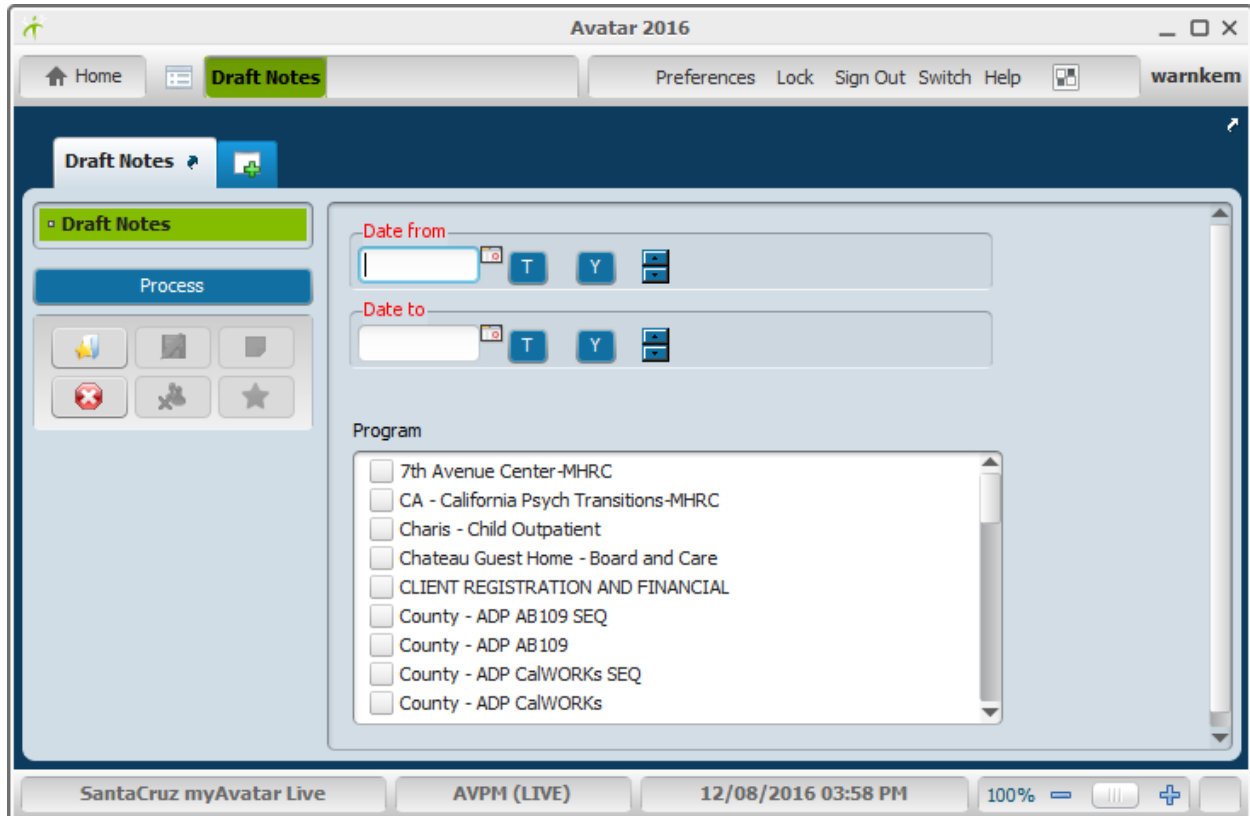


Draft Notes

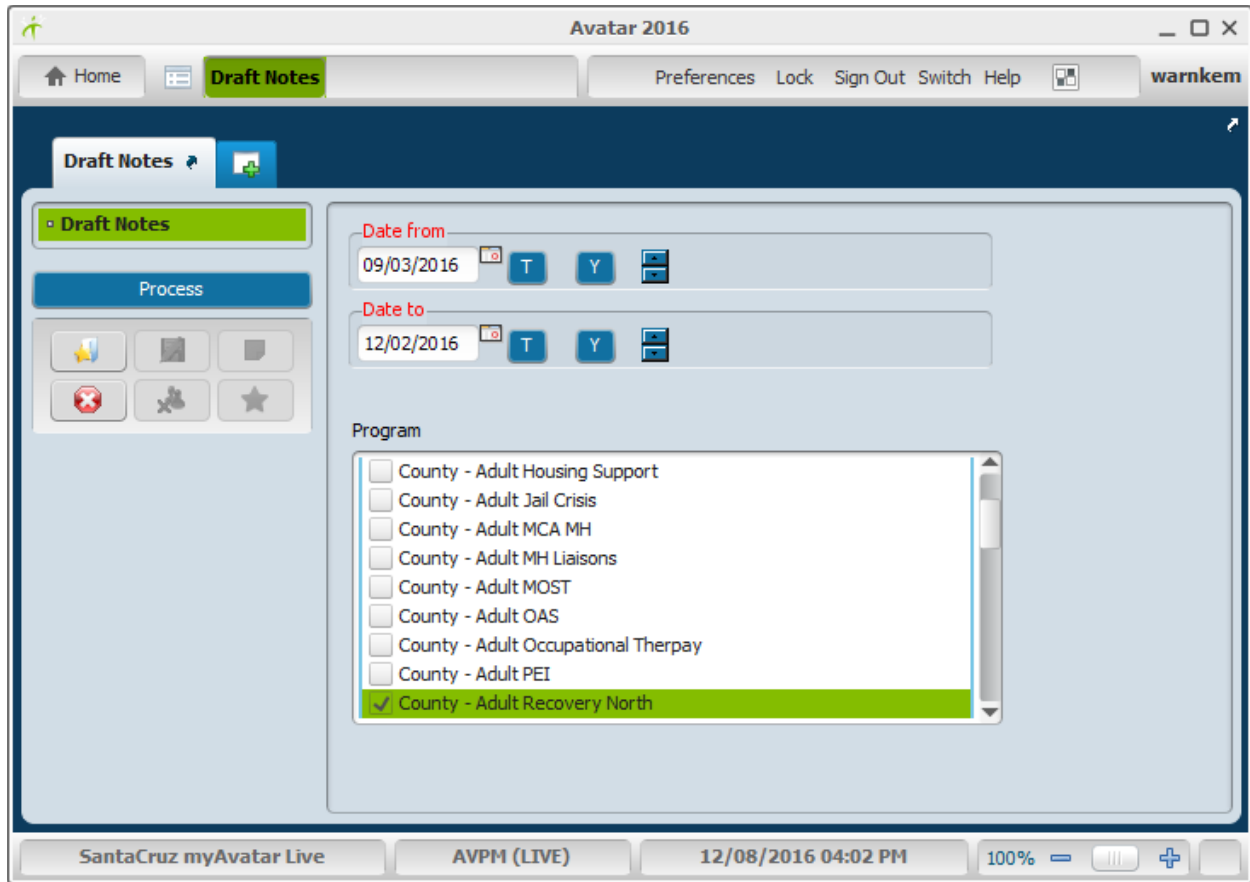
In Avatar LIVE browse for report: Avatar PM/Reports/Draft Notes.

The “Draft Notes” displays the information about all Notes that are not Final. The report can be filtered by date range, program code.



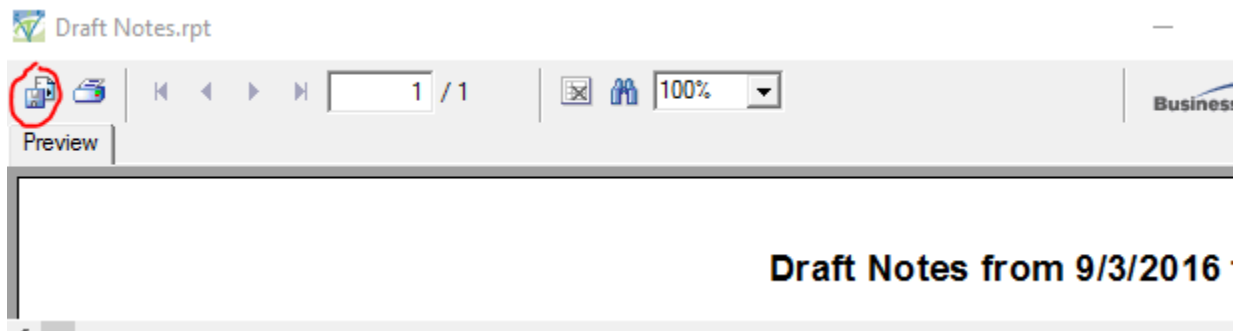
Parameters:

- Datefrom – required
- Dateto - required
- Program code – Click to check the program(s), Ctrl A for all.



Enter parameters then click on Process to obtain the report

For exporting the report to Excel, click on the report's top left corner:



Select "Microsoft Excel" in the "Format:" drop down menu, and click "OK"

Draft Notes from 9/3/2016 to 12/2/2016

Supervisor
Practitioner

Program	Episode	Svc Code	Patient	Svc Date	Note type
CO-NRECOV County - Adult Recovery North	3	M445 INDIVIDUAL REHAB COUNSELIN		9/9/2016	Progress N

Count: 1
Practitioner

Program	Episode	Svc Code	Patient	Svc Date	Note type
CO-NRECOV County - Adult Recovery North	11	M445 INDIVIDUAL REHAB COUNSELIN		9/21/2016	Progress N

Count: 1
Supervisor
Practitioner 001885 MAST,NANCY

Program	Episode	Svc Code	Patient	Svc Date	Note type
CO-NRECOV County - Adult Recovery North	3	M001 NON-BILLABLE INFORMATION FI 103017	TEST,TEST	9/14/2016	Progress N

CO-NRECOV County - Adult Recovery North	4	M455 GROUP REHAB COUNSELING	112510 TESTTEST,TEST	9/22/2016	Group
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Count: 2
Practitioner

Program	Episode	Svc Code	Patient	Svc Date	Note type
CO-NRECOV County - Adult Recovery North	3	M645 INDIVIDUAL REHAB COUNSELIN	103017 TEST,TEST	9/8/2016	Progress N

Count: 1
Total Draft Notes: 5