

Avatar Process Improvement Meeting Agenda

1/28/2021

9:00-10:00 AM

Microsoft TEAMS Meeting

Meeting Identity and Mission: Inclusive, collaborative, **agenda driven** Continued *Process Improvement* meeting focused on new state and federal requirements, as well as improving client care and staff experience.

Opportunity to: Share both our voice and needs to impact processes & procedures, create and modify forms, reports and widgets

Commitment to: Bring information back to the groups we represent, gather input and test current projects to ensure they meet our needs

Meeting Website [Avatar Resources / Meetings](#) (Under Construction)

Get Involved!

- To add agenda items, contact Melissa.McCuiston@santacruzcounty.us
- Per County Virtual Meeting Protocols - keep your camera on at all times and mute your microphone except when you are speaking

Agenda Items	Allocated Time	Comments	Staff
1. Introductions and meeting overview	15	<ol style="list-style-type: none"> 1) Housekeeping items – TEAMS project area, interaction, camera use and timely completion of action items. 2) Any changes to the minutes from last meeting? 3) Old project list – Saved in TEAMS 	Melissa All
2. Initiatives for 2021	35	<ul style="list-style-type: none"> • ED Alerts – Go Live? • Consent Tracking, ROI Tracking & Potential Widget - workgroup? Next Steps? • Homeless Indicator Data Cleanup – Change Request Form needed 	Adriana/Gian Adriana Adriana
3. Action Items	5		All
4. Parking Lot			All
Next Meeting:	February 11, 2021 9:00 am		
Attendees:			