

# Action Item Report

## Avatar Improvement Meeting: Homeless Indicator

<u>AssignDate</u>	<u>DueDate</u>	<u>Assigned to</u>	<u>ActionDescription</u>
4/15/2021	5/31/2021	Adriana/Workgroup	Workgroup to draft workflow that includes "minimal list" of items clinicians need to check for accuracy
4/15/2021	5/31/2021	Nancy	Nancy to develop Info Notice to include which field to use and use of Supervisor Caseload report
2/25/2021		Workgroup	Recruit someone from SUDS to attend the Workgroup.
1/14/2021		Adriana / Workgroup	Develop Plan to capture historical data in other ways from Avatar System
1/14/2021		Adriana / Workgroup	Develop process/procedures to ensure that the homeless question is being answered consistently

## Avatar Improvement Meeting: ODS Pre-Admit

<u>AssignDate</u>	<u>DueDate</u>	<u>Assigned to</u>	<u>ActionDescription</u>
3/25/2021	5/7/2021	Casey Swank/ Team	Workgroup to meet regularly to discuss Pre-Admit process, develop workflows and determine training needs. Report back to APIM
3/8/2021		Casey Swank	Casey to reach out to ACCESS for information regarding the ACCESS Pre-Admit program as a jumping off point

## Avatar Improvement Meeting: ROI Consent Tracking

<u>AssignDate</u>	<u>DueDate</u>	<u>Assigned to</u>	<u>ActionDescription</u>
3/25/2021	5/6/2021	Robert Annon	Document draft workflow from Adult MH
4/8/2021	4/22/2021	Melissa	Melissa to create spreadsheet in project folder where agencies can document what they are using for their ROI

3/25/2021		ALL	Continue discussion regarding how to create a widget, maintain it for accuracy and compliance and train staff on how to use it
3/25/2021	5/6/2021	Gian	Create Avatar ROI Form in UAT for testing
2/25/2021	6/30/2021	QI	QI needs to look at form for compliance issues, but cannot until after audit season, probably in June
2/11/2021	3/11/2021	All	Everyone - Consider questions raised in meeting regarding converting to Spanish, SUDS and workflows for each TEAM/Organization