Avatar Process Improvement Meeting Agenda		
Meeting Date Friday, 4/20/2018 9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207		

Agenda Items	**By Whom**	**Notes**	
REMINDER: **How to get to UAT to test the work we do in this meeting**		- Ask for help from your help desk, who will guide you to create a shortcut pointing to: **https://santacruzuat.netsmartcloud.com**	
1) Residential Service note template	SUD staff	Review sample template in UAT, decide if it's ready to move to LIVE	
2) CANS/ANSA	MH Staff	Update – Ongoing question discussion Sub Groups should focus on: • Workflow recommendations for supervision, assessment and treatment planning. Need to concentrate in documenting the assessment workflow to tie in psychosocial, CANS/ANSA and Treatment Plan which documents the Golden Thread. • We know the assessments are due every 6 months, we need to document how it works when clients are seen in more than one agency and how the timeline relates to the annual assessment requirement. Perhaps also recommend a method for a tickler system. • Clarity in purpose, so staff are using the information correctly so the value of the tool is clear and incorporated into treatment plan and treatment. Understanding the tools we have available, and recommending changes to them as well, perhaps asking to create new ones.	

3) DHCS Audit follow up	MH staff	• Confirm:
		    ○ Change the Intervention label to read "Intervention, including frequency/ Intervencion incluyendo frequencia".
		• Workflow and/or form changes to address state's view regarding treatment plan being valid for 12 months after the LPHA signature date
		    ○ Review information from the signature scenario research	

Future Agenda Items		➢ Review recommended changes to Psychosocial form, once they are available in UAT ➢ Diagnosis in Episode widget does not change when updated, should it show most current or admission dx?	
4) Next Meeting	Next meeting: **4/20/18** in Room **207**, 1400 Emeline 2nd Floor.		
5) Attendees			