

## Avatar Process Improvement Meeting Agenda

**Meeting Date**

**Friday, 4/27/2018**

**9:00-10:00 AM, 1400 Emeline, 2<sup>nd</sup> Floor, Conference Room 207**

Agenda Items	Staff Area	Notes
<b>REMINDER:</b> How to get to UAT to test the work we do in this meeting		- Ask for help from your help desk, who will guide you to create a shortcut pointing to: <a href="https://santacruzuat.netsmartcloud.com">https://santacruzuat.netsmartcloud.com</a>
<b>1) Residential Service note template</b>	SUD staff	Review sample template in UAT, decide if it's ready to move to LIVE
<b>2) Brief ASAM form</b>	SUD/ Access	Should we create a Brief ASAM form in Avatar? What workflow will we implement to use it?
<b>3) DHCS Audit follow up</b>	MH staff	<ul style="list-style-type: none"> <li>• Workflow and/or form changes to address state's view regarding treatment plan being valid for 12 months after the LPHA signature date                             <ul style="list-style-type: none"> <li>○ Review information from the signature scenario research</li> </ul> </li> </ul>
<b>4) Psychosocial Assessment Change</b>	MH Staff	Review changes in UAT, ready to move to LIVE?
<b>5) Last Assessment Widget</b>	All Staff	New widget we are testing. It is difficult to test this is accurately showing the latest dates in UAT so it will be loaded in LIVE Asked to add: ALOC, CANS/ANSA
<b>6) Episode Closings</b>	All Staff	Review current workflow for closing of client's episodes and determine if we need to recommend a change or a supporting report to eliminate clients being left open without service activity.
<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>➤ Diagnosis in Episode widget does not change when updated, should it show most current or admission dx?</li> <li>➤ Network Adequacy follow up to additional items needed</li> <li>➤ Caseload Report changes - Diagnoses (dates and clinician), ASAM information</li> <li>➤ Pending notes report</li> </ul>
<b>7) Next Meeting</b>		Next meeting: <b>LOCATION CHANGE</b> <b>5/4/18 in Room 164, 1400 Emeline 1<sup>st</sup> Floor.</b>
<b>8) Attendees</b>		