


Avatar Process Improvement Meeting Agenda

Meeting Date

Friday, 9/14/2018

9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207

Meeting identity and mission	Inclusive, collaborative, focused, agenda driven, <u>Continued Improvement Process</u> to meet new state and federal requirements, improve client care and staff experience. This group gives us the opportunity to: Share our voice and needs to impact policy, create and modify forms, reports and queries. Also requires our commitment to: bring information back to our respective groups, gather opinion and test current projects to ensure they meet our needs, as well as share the finalized recommendations back with the staff we represent.	
Agenda Items	Staff Area	Notes
REMINDER: How to get to UAT to test the work we do in this meeting	- Ask for help from your help desk, who will guide you to create a shortcut pointing to: https://santacruzuat.netsmartcloud.com When testing widgets, remember to "Reload Home View", so the new widgets are visible.	
1) Treatment Plan	All Staff	Follow up with any issues from moving Treatment Plan changes to LIVE
2) CSI compliance update	MH Staff	Follow up to confirm staff communicated the 3-stage project plan and gather questions/feedback. Schedule launch of Stage 2.
3) Episode Widget	All Staff	Confirm this widget update is working properly and is ready to move to LIVE. 
4) Episodic ALOC form	SUD Staff	Share progress report on this item, which will allow sequestered ALOC form entry to resume.
Future and Pending Agenda Items	<ul style="list-style-type: none"> ➤ CANS 6-20 to edit, CANS 0-5 9/21/18, ANSA 9/28/18 ➤ Brief ASAM form in Avatar – Access to services workflow ➤ Episode Closings: Analyze and recommend workflows for closing episodes, including what tools are needed for support ➤ Network Adequacy follow up to additional items needed ➤ Caseload Report changes - Diagnoses (dates and clinician), ASAM information ➤ Pending notes report ➤ Discuss ROI in onset of services form, (ability to click on the boxes) 	
1) Next Meeting	Next meeting: 9/28/18 in Room 207 , 1400 Emeline 2 nd Floor.	
2) Attendees		
Web Conference Call information: https://ocean-aacca.co.santa-cruz.ca.us/797781 Meeting ID code is: 797781 Phone number for audio: (831)454-2222		