

Avatar Process Improvement Meeting Agenda

Meeting Date

Friday, 10/5/2018

9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207

Meeting identity and mission	Inclusive, collaborative, focused, agenda driven, <u>Continued Improvement Process</u> to meet new state and federal requirements, improve client care and staff experience. This group gives us the opportunity to: Share both our voice and needs to impact policy, create and modify forms, reports and queries. Also requires our commitment to: bring information back to our respective groups, gather opinion and test current projects to ensure they meet our needs, as well as share the finalized recommendations back with the staff we represent.		
Agenda Items	Staff Area	Notes	
REMINDER: How to get to UAT to test the work we do in this meeting		- Ask for help from your help desk, who will guide you to create a shortcut pointing to: https://santacruzuat.netSMARTcloud.com	When testing widgets, remember to "Reload Home View", so the new widgets are visible.
1) CSI compliance update	MH Staff	Follow up to confirm staff communicated the 3-stage project plan and gather questions/feedback. Schedule launch of Stage 2.	
2) ANSA form review	MH Staff	Making FINAL recommendations to the ANSA forms. Which items, beyond the state required ones, to disable or require.	
Future and Pending Agenda Items	<ul style="list-style-type: none"> ➤ Report to evaluate compliance for age of notes and presence of Tx plans ➤ Episodic ALOC form: Subcommittee review of final changes return 10/12/18 ➤ Next CSI Compliance Update 10/5/18 ➤ CANS 6-20 to edit, CANS 0-5 9/28/18, ANSA 10/5/18 ➤ Supervisory report for progress note aging and Treatment Plan coverage ➤ Brief ASAM form in Avatar – Access to services workflow (Renamed as Referral form) ➤ Episode Closings: Analyze and recommend workflows for closing episodes, including what tools are needed for support ➤ Network Adequacy follow up to additional items needed ➤ Caseload Report changes - Diagnoses (dates and clinician), ASAM information – end of October? ➤ Pending notes report ➤ Discuss ROI in onset of services form, (ability to click on the boxes) ➤ Discussion on qualifying for enhanced services eligibility (ICC/IHBS) ➤ Medical History and Physical. Need to build 		
1) Next Meeting	Next meeting: 10/12/18 in Room 207 , 1400 Emeline 2 nd Floor.		
2) Attendees			
Web Conference Call information: https://ocean-aacca.co.santa-cruz.ca.us/797781 Meeting ID code is: 797781 Phone number for audio: (831)454-2222			