

## Avatar Process Improvement Meeting Agenda

**Meeting Date**

**Friday, 4/26/2019**

**9:00-10:00 AM, 1400 Emeline, Conference Room 207**

**Meeting Identity and Mission:** Inclusive, collaborative, agenda driven Continued Process Improvement meeting focused on new state and federal requirements, as well as improving client care and staff experience.

**Opportunity to:** Share both our voice and needs to impact policy, create and modify forms, reports and widgets

**Commitment to:** Bring information back to the groups we represent, gather opinion and test current projects to ensure they meet our needs

Agenda Items	Staff Area	Notes																																		
<p>Skype Meeting Link for 4/26/19:  <a href="https://meet.lync.com/santacruzcountyca-co/barea/57MJPGFG">https://meet.lync.com/santacruzcountyca-co/barea/57MJPGFG</a></p>																																				
<p><b>1. Creating Pending notes report</b></p>	<p>All staff</p>	<p>Briefly review report request and see if we have IT questions, or requests for further detail</p> <p>What parameters for user, Date? Staff? Supervisor? Client? Other?</p> <ul style="list-style-type: none"> <li>• Draft and Routed? Only Routed not signed?</li> <li>• Mock desired Report output</li> <li>• The following is the complete list of forms staff have routed since using Avatar, April 2016</li> </ul> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FORM ID</th> <th style="text-align: left;">Form Name</th> </tr> </thead> <tbody> <tr><td>CWS60001</td><td>(OLD) SC MH Treatment Plan</td></tr> <tr><td>CWS60002</td><td>SC SUD Treatment Plan</td></tr> <tr><td>CWS60003</td><td>SC MH Short Term Treatment Plan</td></tr> <tr><td>CWS60004</td><td>SC MH Episodic Treatment Plan</td></tr> <tr><td>CWSPN22001</td><td>SC Med Service Progress Note</td></tr> <tr><td>CWSPN22002</td><td>SC General Purpose Progress Note</td></tr> <tr><td>CWSPN22004</td><td>SC Group Progress Note</td></tr> <tr><td>USER154</td><td>UA Drug Screen</td></tr> <tr><td>USER177</td><td>Risk Assessment SC</td></tr> <tr><td>USER23</td><td>Teen ASI Input</td></tr> <tr><td>USER24</td><td>DRUG Grid</td></tr> <tr><td>USER28</td><td>Psychosocial Assessment SC</td></tr> <tr><td>USER29</td><td>Mental Status SC</td></tr> <tr><td>USER31</td><td>Crisis Assessment SC</td></tr> <tr><td>USER33</td><td>Informed Medication Consent</td></tr> <tr><td>USER36</td><td>ASAM Reassessment SC</td></tr> </tbody> </table>	FORM ID	Form Name	CWS60001	(OLD) SC MH Treatment Plan	CWS60002	SC SUD Treatment Plan	CWS60003	SC MH Short Term Treatment Plan	CWS60004	SC MH Episodic Treatment Plan	CWSPN22001	SC Med Service Progress Note	CWSPN22002	SC General Purpose Progress Note	CWSPN22004	SC Group Progress Note	USER154	UA Drug Screen	USER177	Risk Assessment SC	USER23	Teen ASI Input	USER24	DRUG Grid	USER28	Psychosocial Assessment SC	USER29	Mental Status SC	USER31	Crisis Assessment SC	USER33	Informed Medication Consent	USER36	ASAM Reassessment SC
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<p><b>2. Client Alerts</b></p>	<p>All Staff</p>	<ul style="list-style-type: none"> <li>• Share current Client Alert analysis.</li> <li>• Describe Custom vs Dedicated Alert Type</li> <li>• Explore use case scenarios</li> </ul>																																		
<p><b>Next Meeting:</b></p>	<p>Friday <b>5/3/19</b> in Room 207, 1400 Emeline 2<sup>nd</sup> Floor</p>																																			
<p><b>Attendees:</b></p>	<p><u>In person:</u> <u>Remotely:</u></p>																																			