

Avatar Process Improvement Meeting

Agenda


Meeting Date

Friday, 3/23/2018

9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207

Agenda Items	By Whom	Notes					
REMINDER: How to get to UAT to test the work we do in this meeting		- Ask for help from your help desk, who will guide you to create a shortcut pointing to: https://santacruzuat.netSMARTcloud.com					
1) SUD Treatment Plan	SUD staff	Discuss Discharge planning new section available to test in UAT – confirm if ready to move to LIVE	Changes in UAT for “SC SUD Treatment Plan” for were reviewed and approved to be moved to LIVE. Nancy will work on that next week.				
2) Residential Service note template	SUD staff	Review progress for the note template. The intention is to create a template that will be followed to cover all required items.	Still in progress. Karolin will develop a template and ask it to be loaded in UAT for staff to review, give feedback and modify if necessary.				
3) CANS/ANSA	MH Staff	Update – Ongoing question discussion Sub Groups should focus on: <ul style="list-style-type: none"> - Workflow recommendations for supervision, assessment and treatment planning. Need to concentrate in documenting the assessment workflow to tie in psychosocial, CANS/ANSA and Treatment Plan which documents the Golden Thread. - We know the assessments are due every 6 months, we need to document how it works when clients are seen in more than one agency and how the timeline relates to the annual assessment requirement. Perhaps also recommend a method for a tickler system. - Clarity in purpose, so staff are using the information correctly so the value of the tool is clear and 	<ul style="list-style-type: none"> - Can the CANS ANSA report show results as checkboxes instead of listing their value? Gian says it is possible, it will take time. Once we have determined if any of the existing items will be removed from the form, we will submit a job request to edit the CANS ANSA report. <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center; margin: 0;">LIFE DOMAIN FUNCTIONING</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Intellectual/Development</td> <td style="text-align: right; padding: 2px;">0 1 2 3</td> </tr> <tr> <td style="padding: 2px;">Intellectual/Developmental (IQ)</td> <td style="text-align: right; padding: 2px;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></td> </tr> </table> </div> <ul style="list-style-type: none"> - According to All County Letter 18-09 CANS reporting requirements apply to clients 6 to 20 years old, following state guidance that the CANS applies to all EPSDT clients. - We will have to change the age limits so TAY clients have CANS assessments not ANSA <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center; margin: 0; font-size: small;">Client Current Age Group</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <input type="radio"/> 0-5 </div> <div style="text-align: center;"> <input checked="" type="radio"/> 6-17 20 </div> <div style="text-align: center;"> <input checked="" type="radio"/> 18 and over 21 </div> </div> </div> <ul style="list-style-type: none"> - Staff need to confirm that the our CANS for the mid age range 6-17 (soon to be 6-20) have the state CANS, 50 core items - Also need to identify any red items in Avatar, not listed in the state CANS, and decide if we will continue to require those for SC county. 	Intellectual/Development	0 1 2 3	Intellectual/Developmental (IQ)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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		<p>incorporated into treatment plan and treatment.</p> <p>Understanding the tools we have available, and recommending changes to them as well, perhaps asking to create new ones.</p>	<ul style="list-style-type: none"> - Need to determine if clinicians serving 18 to 20 year old need to be certified in both CANS and ANSA. - Need to create a project plan how we will report to the state the required information. Including identifying what Netsmart is building for all counties and what Santa Cruz has to do for ourselves.
4) DHCS Audit follow up	MH staff	<p>Department of Health Care Services system and program audit from the week of 2/26/18 requires follow up. We will review these items and make action plans to implement required changes. Some will require immediate action.</p>	<ul style="list-style-type: none"> - Immediate Action: Add duration in monthly increments to each intervention in plan builder section of the SC Episodic Treatment Plan. There's a new drop-down field to select the number of months intended for the intervention, already added in UAT. Staff must test this, so we can move to LIVE. If a duration is shorter than a year, an updated tx plan needs to occur when that intervention ends. - Change the Intervention label to read "Intervention, including frequency/ Intervencion incluyendo frecuencia". - Discussion: State does not see the From: To: date from the first page as relevant, instead they expect each plan to be valid for a year after the LPHA signature date. - Signature scenarios to test, so we understand what signature dates are stored in the signature table: <ul style="list-style-type: none"> - LPHA finalizes plan – no routing - Non LPHA routes to only Supervisor(LPHA) - Non LPHA routes to Supervisor and Doctor - Non LPHA routes to other staff
5) Scan document categories	SUD staff	<p>Client Progress Report</p>	<ul style="list-style-type: none"> - This report goes to outside providers not in Avatar. - We will create a new category called "CLN – Outgoing CPR", using the naming convention. CPR ##/##/## (date completed) - Nancy will make sure the Avatar Clinicians Manual has more information how to find scanned documents including the categories we use to organize them and what types of documents can be found in which ones

6) Upcoming Appointment Widget	All Staff	Widget shows cancelled and rescheduled appointments	<ul style="list-style-type: none"> - The widget shows the “Status Value” so that staff can tell which, if any have been cancelled. - There is no change to the widget - Status are: <ul style="list-style-type: none"> . “Scheduled”(planned appointment), . “Rescheduled” (staff initiated the change), . “Cancelled” (client initiated the change)  <table border="1" data-bbox="917 346 1412 472"> <thead> <tr> <th>appointment_date</th> <th>appointment_start_time</th> <th>site_name</th> <th>staff_name</th> <th>status_value</th> </tr> </thead> <tbody> <tr> <td>2018-04-02</td> <td>01:00 PM</td> <td>FQ Therapy - 1400 Emeline</td> <td>HABERMAN,NAAMITA N</td> <td>Scheduled</td> </tr> <tr> <td>2018-04-09</td> <td>01:00 PM</td> <td>FQ Therapy - 1400 Emeline</td> <td>HABERMAN,NAAMITA N</td> <td>Scheduled</td> </tr> <tr> <td>2018-04-16</td> <td>01:00 PM</td> <td>FQ Therapy - 1400 Emeline</td> <td>HABERMAN,NAAMITA N</td> <td>Scheduled</td> </tr> <tr> <td>2018-04-23</td> <td>01:00 PM</td> <td>FQ Therapy - 1400 Emeline</td> <td>HABERMAN,NAAMITA N</td> <td>Scheduled</td> </tr> <tr> <td>2018-04-10</td> <td>10:30 AM</td> <td>1400 Co. Adult Psychiatry</td> <td>SHREIBBA,MOHAMMED A</td> <td>Scheduled</td> </tr> </tbody> </table>	appointment_date	appointment_start_time	site_name	staff_name	status_value	2018-04-02	01:00 PM	FQ Therapy - 1400 Emeline	HABERMAN,NAAMITA N	Scheduled	2018-04-09	01:00 PM	FQ Therapy - 1400 Emeline	HABERMAN,NAAMITA N	Scheduled	2018-04-16	01:00 PM	FQ Therapy - 1400 Emeline	HABERMAN,NAAMITA N	Scheduled	2018-04-23	01:00 PM	FQ Therapy - 1400 Emeline	HABERMAN,NAAMITA N	Scheduled	2018-04-10	10:30 AM	1400 Co. Adult Psychiatry	SHREIBBA,MOHAMMED A	Scheduled
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6) Future Agenda Items	<ul style="list-style-type: none"> - Review recommended changes to Psychosocial form, once they are available in UAT - Diagnosis in Episode widget does not change when updated, should it show most current or admission dx? 																																
7) Next Meeting	Next meeting: <ul style="list-style-type: none"> - 4/20/18 in Room 207, 1400 Emeline 2nd Floor. 																																
8) Attendees	Linda Cosio, Paul Vitali, Andrea Turnbull, Briana Kahoano, Lynn Harrison, Kathleen Alcalá, Gian Wong, Karolin Schwartz, Amber Williams, Adriana Bare																																