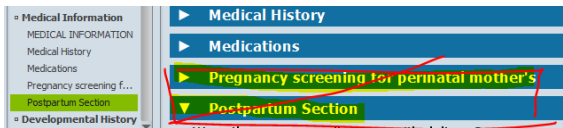| Avatar Process Improvement Meeting
Agenda |
| --- |
| **Meeting Date**
Friday, 4/20/2018
9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207 |
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Agenda Items	Staff Area		Notes

REMINDER:
    How to get to UAT to test the work we do in this meeting
			- Ask for help from your help desk, who will guide you to create a shortcut pointing to:
			    https://santacruzuat.netsmartcloud.com

1) Residential Service note template	SUD staff	Review sample template in UAT, decide if it's ready to move to LIVE	Template not currently in UAT, will be loaded today. Will discuss on 4/27/18. Test it during the week and consider if the same template will be used for both MH and SUD, or if we will have the template identified as either or and create a second one.
2) Network Adequacy	All staff	New state requirement for Network Adequacy quarterly reporting has extensive federal requirements, some of which we currently don't have in our system. Discuss which ones to load into Avatar, which ones to report separately using existing mechanisms	There are multiple levels of reporting, some required items are not in Avatar to report. Discuss internally and bring back recommendation how to define/calculate each, so we have a common understanding of what these mean and we can determine where/how to store them. At Organization level (Legal Entity): - Maximum number of Medi-Cal Beneficiaries: We currently think in terms or target numbers and minimums, we need to think how we will define and keep track of maximums at the organization level. At Site level (program): - We keep information like this for some gate programs, but we need it for all programs, Hours of operation: Describing the number of hours available for services each week. ADA Compliant for Physical Plant: Yes or No, if No provide proof or exemption for submission. Distance Between Site and Closest Public Transportation: Need to decide how we will track it, using Google? In feet? Yards? Miles? At Rendering Provider level (individual practitioners): - Full-Time Equivalent: Number of hours available to serve clients per week. If contractor, number of hours paid through the contract with the County

			- Maximum Number of Medi-Cal Beneficiaries rendering provider will accept: As mentioned above, new concept of maximums instead of thinking of caseload actuals, targets or minimums. Need to discuss internally how to define and calculate this for larger discussion in the group. - Hours of Cultural Competence Training Completed: Each agency already keeps tracks of this annual number of training hours. We will not be duplicating this information into Avatar, however each agency needs to add a KEY field so the information can be sent in a spreadsheet to the county, linked and reported properly to the state. Agencies review your systems and add STAFFID, Avatar's practitioner ID to your data. Which is a 6-digit text field, for example **TEST,NETSMARTT (006000)**
3) Psychosocial Assessment Change Update	MH Staff	Review changes so far in UAT, answer 2 clarifications: Remove Vital Signs? Remove pregnancy screening?	Gian completed the changes we requested to the Psychosocial Assessment form and are ready to review in UAT. The list of changes is summarized in our Minutes from 1/26/18 (link provided). Gian also needed 2 clarifications: Should he also remove the Vital Signs form link: **YES** Should the pregnancy screening and postpartum sections be removed?: **YES**
4) Last Assessment Widget	All Staff	New widget we are testing	It is difficult to test this widget in UAT, since we need to see if it shows accurate information. Gian will install it in the HOME view for Clinical staff, minimized. Staff will test and recommend additions. We would like to add 2 columns: ALOC: "Adult ALOC Assessment"/" Adolescent ALOC Assessment" displayed for the appropriate episode CANS ANSA: This form is not episodic and we would like to see the most recent date it was completed, at top without episode number or program name.

5) CANS/ANSA	MH Staff	Update – Ongoing question discussion Sub Groups should focus on: • Workflow recommendations for supervision, assessment and treatment planning. Need to concentrate in documenting the assessment workflow to tie in psychosocial, CANS/ANSA and Treatment Plan which documents the Golden Thread. • We know the assessments are due every 6 months, we need to document how it works when clients are seen in more than one agency and how the timeline relates to the annual assessment requirement. Perhaps also recommend a method for a tickler system. • Clarity in purpose, so staff are using the information correctly, so the value of the tool is clear and incorporated into treatment plan and treatment. Understanding which tools we have available, and recommending changes to them as well, perhaps asking to create new ones.	The county focus group has met 3 times so far, they are putting together recommendations to bring to Core management. Once those are reviewed they are ready to be discussed with the rest of the group. Agencies should meet to cover the items on the list at left and be ready to have a collaborative conversation at this meeting on Friday, 7/20/18

6) DHCS Audit follow up	MH staff	• Confirm:
		  ○ Change the Intervention label to read "Intervention, including frequency/ Intervencion incluyendo frequencia".
		• Workflow and/or form changes to address state's view regarding treatment plan being valid for 12 months after the LPHA signature date
		  ○ Review information from the signature scenario research
			Priority item moved to next week. Come prepared to discuss possible workflows to address the "12 months after LPHA signature" rule.

Future Agenda Items	➤ Diagnosis in Episode widget does not change when updated, should it show most current or admission dx? ➤ Should Brief ASAM form built into Avatar? Discuss workflow and form ➤ Caseload Report - Diagnoses (dates and clinician)		
7) Next Meeting	Next meeting: **4/27/18** in Room **207**, 1400 Emeline 2nd Floor. Please note a room change for the following week: on 5/4/18 we will meet in the first floor's meeting room # 164		
8) Attendees	Paul Vitali, Linda Cosio, Rose George, Andrea Turnbull, Stan Einhorn, Christine Garcia, Gian Wong, Inbal Yassur, Amber Williams, Cybele Lolley, Kathleen Alcala, Chris Mc Cauley, Karolin Schwartz, Jillian Riedenauer, Lynn Harrison, Brianna Kahoano, Nancy Mast		