

Avatar Process Improvement Meeting Notes

Meeting Date

Friday, 2/8/2019

9:00-10:00 AM, 1400 Emeline, 2nd Floor, Conference Room 207

Meeting identity and mission	Inclusive, collaborative, focused, agenda driven, <u>Continued Improvement Process</u> to meet new state and federal requirements, improve client care and staff experience. This group gives us the opportunity to: Share both our voice and needs to impact policy, create and modify forms, reports and queries. Also requires our commitment to: bring information back to our respective groups, gather opinion and test current projects to ensure they meet our needs, as well as share the finalized recommendations back with the staff we represent.		
Agenda Items	Staff Area	Notes	
REMINDER: How to get to UAT to test the work we do in this meeting		- Ask for help from your help desk, who will guide you to create a shortcut pointing to: https://santacruzuat.netsmartcloud.com	When testing widgets, remember to "Reload Home View", so the new widgets are visible.
1) Registration Information	All Staff		Not discussed
2) CANS production form	All Staff		Not Reviewed
3) Supervisor Compliance Report (SUDS)	SUDS	Review recommended changes, report back results and staff feedback	<p>1) See SUDS data definition document. We continue to work through all of the fields used in the report, ID'ing for each field what makes it in compliance and what is out of compliance. e.g. a tx plan without an LPHA signature is out of compliance past a certain date.</p> <p>2) "Client" field has been added to the form. TESTING: The field pulls data for all providers, all programs associated with the client, not just the "clicked" program. Needs to filter out programs not "clicked."</p> <p>1) Send feedback to Dave/Nancy who will compile all feedback into a format to send to IT/Gian</p>
4) Report for note timeliness	All Staff	Review recommended changes, report back results and staff feedback.	Not discussed
5) Current Caseload Report	All Staff	Review change requests for the Current Caseload report, and other feedback from staff regarding this report.	Not discussed
Future and Pending Agenda Items	<ul style="list-style-type: none"> ➤ Report to evaluate compliance for age of notes and presence of Tx plans ➤ Episodic ALOC form: Subcommittee review Adolescent changes ➤ Next CSI Compliance Update 1/10/19 ➤ CANS 6-20, CANS 0-5, (ANSA on hold after data analysis from Praed) ➤ Supervisory report for progress notes aging and Treatment Plan coverage ➤ Episode Closings: Analyze and recommend workflows for closing episodes, including what tools are needed for support ➤ Network Adequacy follow up to additional items needed 		

	<ul style="list-style-type: none"> ➤ Pending notes report ➤ Discuss ROI in onset of services form, (ability to click on the boxes) ➤ New form for Medical History and Physical ➤ Paper form to be used for gathering CSI in field.
1) Next Meeting	Next meeting: 2/14/19 in Room 207 , 1400 Emeline 2 nd Floor.
2) Attendees	Dave Chicoine, Nancy Mast, Amber Williams, Sarah Tisdale, Cybele Lolley, Lynn Harrison, Esther Orellana, Gian
Web Conference Call information: https://ocean-aacca.co.santa-cruz.ca.us/797781 Meeting ID code is: 797781 Phone number for audio: (831)454-2222	