

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Jessica McElveny

Minutes of the meeting held *August 10th, 2017*

1. Attendance																								
Rahn Garcia	Vice-Chair																							
Christina Berberich	Member																							
Pam Hammond	Member																							
Kristin Meyer	Member																							
Dinah Phillips	Member																							
Len Finocchio	Member																							
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics																							
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager																							
Jeanette Garcia	County of Santa Cruz, Health Services, Administrative Services Manager																							
Jessica McElveny	County of Santa Cruz, Health Services, Admin Aide																							
Lunamar Harter	County of Santa Cruz, Health Services, Typist Clerk																							
Meeting commenced at 12:50 pm and concluded at 2:30 pm.																								
2. Excused/Absent																								
Excused: Rama Khalsa Absent: Nicole Pfeil, Fernando Alcantar and Gustavo Mendoza																								
3. Oral Communications																								
4. Review of June 8 th , 2017 Meeting Minutes – Recommend for Approval																								
Christina Berberich motioned for the acceptance of the minutes, the motion was seconded by Kristin Meyer. The rest of the members present were in favor.																								
5. Quality Management Committee Update																								
Raquel Ramirez Ruiz reported on the Draft Quality Management Work Plan for fiscal year 2017-2018 and presented the Uniform Data System (UDS) Clinical Measures progress graph.																								
6. Policies and Procedures – Recommend for Approval																								
Rahn Garcia requested that the review and approval for the policies be moved to September for further feedback. The members present were in favor.																								
<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">1</th> <th style="text-align: left;">Policy #:</th> <th style="text-align: left;">Policy Name:</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>100.03</td> <td>Billing Department and Front Office Policies and Procedures</td> </tr> <tr> <td>2</td> <td>100.07</td> <td>Women's Reproductive Health Services</td> </tr> <tr> <td>3</td> <td>500.01</td> <td>Confidentiality and Access of the Medical Record</td> </tr> <tr> <td>4</td> <td>610.01</td> <td>Consent for Treatment</td> </tr> <tr> <td>5</td> <td>610.02</td> <td>Consent for Treatment of a Minor</td> </tr> <tr> <td>6</td> <td>610.03</td> <td>Consent for Immunizations</td> </tr> <tr> <td>7</td> <td>700.01</td> <td>Emergency Procedures</td> </tr> </tbody> </table>	1	Policy #:	Policy Name:	1	100.03	Billing Department and Front Office Policies and Procedures	2	100.07	Women's Reproductive Health Services	3	500.01	Confidentiality and Access of the Medical Record	4	610.01	Consent for Treatment	5	610.02	Consent for Treatment of a Minor	6	610.03	Consent for Immunizations	7	700.01	Emergency Procedures
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7. Expanded Hours at Santa Cruz Health Center (Emeline) – Recommend for Approval																								
Amy Peeler requested approval to proceed with the process to expand the hours at the Emeline clinic. Kristen Myer motioned for the approval to proceed, the motion was seconded by Dinah Philips. The rest of the members present were in favor.																								
8. Budget/Financial Update																								
Amy Peeler presented the final fiscal year 16-17 closing financials.																								
9. CEO Update																								
Amy Peeler provided an update on space issues for staff as the result of multiple recent grant awards and National Health Center Week.																								

10. Executive Session – Public Employee Performance Evaluation – Recommend for Approval

The commission members held a closed door session at 1:48 pm regarding the Public Employee Performance Evaluation of Chief Executive Officer pursuant to subdivision (b) of Government Code section 54957.

Action Item 1: Rahn Garcia requested a presentation on Drug-MediCal.

Next Meeting: *September 14th, 2017 – 12:30pm – 2:30 pm – 1080 Emeline Ave (Second Floor DOC)*

Minutes approved _____ / /
(Signature of Board Chair or Co-Chair) (Date)