

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held July 12, 2018

1. Attendance			
Rahn Garcia	Chair		
Christina Berberich	Member		
Rama Khalsa	Member- Call In		
Kristin Meyer	Member		
Pam Hammond	Member		
Gustavo Mendoza	Member		
Dinah Phillips	Member		
Len Finocchio	Member		
Marco Martinez-Galarce	Member		
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinic Services Division		
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager		
Mary Olivares	County of Santa Cruz, Health Services, Admin Aide		
Meeting Commenced at 12:34 pm and Concluded at 2:03 pm			
2. Excused/Absent:			
Absent: Holly Shelton Absent: Nicole Pfeil			
3. Oral Communications:			
Review of May 10, 2018 minutes - Recommended for Approval. Rahn motioned for the acceptance of the minutes, the rest of the members present were in favour.			
4. Meeting time and attendance			
<p>In order to meet HRSA's program requirement of a monthly quorum, Commission discussed other possible dates and times to hold their meetings. Some suggestions were 1) having dual meetings in Santa Cruz/Watsonville 2) video conferencing 3) hold south County meetings. After long discussion there was unanimous motion on 7/12/18 @ 1:15 p.m. that meetings will be held every 2nd Thursday of the month beginning at 11:00 a.m. in order to minimize traffic for commissioners. If no quorum is met, the meeting will be re-scheduled to the following Thursday. In addition, text reminders will go out to all commissioners the week prior to the meetings.</p> <p>Direction: Send to Commissioners schedule for regular meetings and back up meeting dates and times. Let the Chair/Co Chair know how many commissioners will be attending the meeting ahead of time.</p>			
5. HRSA Operation Site Visit discussion			
Amy handed out Operational Site Visit findings. Amy stated they have 90 days to fix changes. There was discussion on item # 3 Board Authority, Len to come back at next meeting with a few different definitions of Health Care Industry.			
6. Policy Discussion -- Recommended for Approval			
Unanimous vote Rahn Garcia motioned for the acceptance of policies 1-13. The rest of the members present were in favour.			
	Policy #	Policy Name	Approved
1	640.01	Health Resources and Services Administration Legislative Mandates Limiting the Use of Funds on HRSA Grants	Yes
2	640.02	Salary Limitation	Yes
3	640.03	Gun Control	Yes
4	640.04	Anti-Lobbying and Legislative Advocacy Policy	Yes
5	640.05	Acknowledgement of Federal Funding and Branding Policy	Yes
6	640.06	Restriction on Abortions and Women's Reproductive Health Services	Yes

7	640.07	Exceptions to Restriction on Abortions	Yes
8	640.08	Ban on Funding of Human Embryo Research	Yes
9	640.09	Limitation on Use of Funds for Promotion of Legalization of Controlled Substances	Yes
10	640.10	Restriction on Distribution of Sterile Needles	Yes
11	640.11	Restriction of Pornography on Computer Networks	Yes
12	640.12	Restriction of Funding ACORN	Yes
13	640.13	Confidentiality Agreements	Yes
14	640.14	Definition – Health Care Industry	NO

7. Quality Management Committee Update – Recommend for Approval

Raquel handed out 'Quality Management Plan' with edits that need to be made for the purposes of Patient Centered Medical Home recognition. She recommended for approval. Commission members had no questions or comments, unanimously approved as submitted. Patient Satisfaction Survey was discussed. Raquel reported that a new question has been added to determine affordability of the nominal fee on our sliding fee scale. Len asked if we could use statewide benchmarks. Amy responded that HRSA requires that we ask our own patients, specifically, if they find the fee affordable. Current Patient Satisfaction Survey questions to be provided to members with next month's agenda. The questions will be discussed for possible editing prior to distribution next January. Members would like to know where the survey questions originated. Dinah requested a breakdown of data per site for the Patient Satisfaction Survey. Len requested a breakdown of same survey per the demographic data.

8. Financial Update:

Amy announced Jeanette Garcia, Administrative Services Manager is no longer with Health Services Agency and she'll have a financial report at our next meeting.

9. CEO update:

Amy announced that Holly Shelton has resigned and that we expect additional funding from HRSA for expanding substance use disorder and behavioral health services, Pam stated she would like to see chiropractor added.

Previous action items:

From 4/12/18: Len Finocchio requested additional time with Jenn Phan regarding her presentation of Service Area Review data.

Action items:

- Brown Act information to be sent out with next months agenda.
- Current Patient Satisfaction Survey questions to be provided to members with next month's agenda. The questions will be discussed for possible editing prior to distribution next January. Members would like to know where the survey questions originated.
- Dinah requested a breakdown of data per site for the Patient Satisfaction Survey. Len requested a breakdown of same survey per the demographic data.

Next Meeting: August 9, 2018 11:00 am -12:30 pm
1080 Emeline Ave Building D (DOC Conference Room, Second Floor), Santa Cruz, CA

Minutes approved _____ / /
(Signature of Board Chair or Co-Chair) (Date)